KOLEJ YAYASAN SAAD, MELAKA
NEW STUDENTS ORIENTATION PROGRAMME 2019

WORKING COMMITTEE

Chairman	En. Tan Cheh Li
Vice-Chairman I	Pn. Siti Noor bt. Hassan
Vice-Chairman 2	En. Shaharuddin b. Harun
Vice-Chairman 3	En. Kamarulzaman b. Mat Drus
Secretary	Pn. Mazrifah bt. Kaslar
Treasurer	Pn. Nurul Hasimah bt Ismail
Coordinator 1	Cik. Karen Lai Kuen Choo
Coordinator 2	Pn. Nur Hafizah bt. Abd Hamid

Registration
Pn. Rokiah bt. Faroog Ahmad (Head)
Pn. Amelia bt. Abd. Wahit
Pn. Fatiah bt. Jais
Pn. Haryati bt. Saring
Pn. Khairunissa bt. Rosli
Pn. Norbaya bt. Abd. Hadi
Pn. Tan Puay Tin
Pn. Nur Haryani bt. Abd Aziz
Pn. Roslinda bt. Yahya
Pn. Sarah Aida bt. Abd Hadi
Pn. Siti Fauzilah bt. Abdullah
Pn. Siti Rafidah bt. A. Rahman
Cik. Nurfarain bt. Azmi
Cik. Suhana bt. Zainal
Pn. Natasya Mohammad
En. Md. Zaki b. Ramly
En. Mohd Din b. Mat Hasin
En. Mohd Zulkifli b. Che' Tun

Reception & Usher
En. Omar b. Mohd. Dam (Head)
En. Muhammad Azim Izzuddin b. Mohd. Amin
Pn. Mazrifah bt. Kaslar
Pn. Nursuryati bt. Saaban
Pn. Ainul Mardiah bt. Ahmad Khairi
Form 1 and Form 4 Class teachers

Banners & Backdrop
Pn. Fadzlyaton bt. Saad (Head)
En. Abu Bakar Ubaidah b. Ali
En. Mohd Zulkifli b. Che Tun

Collection of Textbooks
En. Abd. Aziz b. Hj. Nawi (Head)
En. Azzley b. Md Yusof
Pn. Aini bt. Awang
Pn. Khairunissa bt. Rosli

Boys' & Girls' Uniform
Pn. Rozilayati bt. Zainudin (Head)
Pn. Hanan bt Mohammad Ballia
Cik Azura bt. Majid
Cik Nur Nazura bt. Mohd Said
Pn. Nur Hazirah bt. Zulfakar

Great Hall & P.A System
En. Fazilah b. Abd Rahim (Head)
En. Abu Bakar Ubaidah b. Ali
En. Mohd Herizan b. Mohd Yunus
En. Roslan b. Mustafa

Master of Ceremony
En. Shaheran b. Mohd. Yusof (Head)
Pn. Natrah bt. Husman

Food & Accommodation
En. Zaharin b. Sidik (Head)
En. Abd Malek b. Md Yusoff
En. Addi Ezli b. Ahmad
En. Asbullah b. Abu Bakar
En. Azami b. Mohamad Rashid
En. Halimi b. Ahmad
En. Ismail b. Daud
En. Mohd Hairulnizam b. Nor
En. Mohd Khairol b. Hassan
En. Mohd Faizal b. Zainal
En. Naszri b. Mohamed
En. Norazuan b. Borhan
En. Shukri b. Ibrahim
En. Zahrizai b. Zakaria
En. Alias b. Saparon
En. Mustapa b. Saleh
En. Muhammad Nadzifuddin b. Muhd Supian
Pn. Azi Azura bt Arzunaidi
Cik. Nor Fatin Syahira Bt.. Mesuan
Pn. Syaza Elyna Bt. Ali Nordin

Photography, Movie & Recording
En. Abd. Aziz b. Hj. Nawi (Head)
En. Azzley b. Md Yusof
En. Md. Zaki b. Ramly

Transportation
En. Fazilah b. Abd Rahim (Head)
En. Johar b. Buang
En. Mohamad Othman b Basir
En. Sa'ari b. Md. Yusof

College Song & State Anthem
Cik. Adrin Teo Yee Chin (Head)
En. Ng Kim Suai

Islamic Religious Activity
Ust. Tazlie Sham b. Ab. Rahman (Head)
Ust. 'Izzuden Bin Zawawi
Ust. Muhammad Hanas Bin Shafie

College Brothers and Sisters
Pn.Suhaini bt. Omar (Head)
Pn. Azween bt. Sabtu
Pn. Noor Farah'een Abdul Hamid

Sports Activities
Drs. Zulkefli b. Hj. Johar (Head)
Pn. Farah Azwani bt. Kamarulzaman
Pn. Ainul Mardiah bt. Ahmad Khairi
En. Mohd Rat Hj. Mat Kassim
En. Mussolini Magele

Tree Planting
En. Mohamad Faris b. Mokhtar (Head)
En. Muhammad Zulkhairi b. Ishak
En. Mohd Din b. Mat Hasin
En. Samadin b. Razali
En. Yusry b. Mohd Hanapi

Traffic
En. Fazilah b. Abd Rahim (Head)
Security guards

Signages
En. Mahmud Khalil b. Mohd Ali (Head)
En. Ali Rahim b. Jaamat
En. Mohd Zakee b. Muhamad Bakar

Student Leaders
En. Tan Eng Hwee (Head)
En. Omar b. Mohd. Dam
Pn. Fadzlyaton bt. Saad
Pn. Natrah bt. Husman

Programme Booklet
En. Mohd Faizal b. Mahmod (Head)
En. Haziq Asyraf b. Hamidi
Pn. Nur Kamilah bt. Salim Khan

BRIEFING COMMITTEE

Life in a Boarding School	En. Omar b. Mohd. Dam Pn. Ainul Mardiah bt. Ahmad Khairi
Housemaster System	Pn. Mazrifah bt. Kaslar En. Muhammad Azim Izzuddin Bin Mohd. Amin
Hostel Cleanliness & Laundry System	En. Alias b. Saparon En. Mustapa b. Saleh En. Muhammad Nadzifuddin b. Muhd Sufian Pn. Azi Azura bt. Arzunaidi Cik. Nor Fatin Syahira Bt. Mesuan Pn. Syaza Elyna Bt. Ali Nordin
Hostel & Dining Hall Rules & Regulation	En. Zaharin b. Sidik
Introduction of Student Leaders	En. Omar b. Mohd. Dam
Introduction of Form One Subject Teachers	En. Rashidi Bin Uyob
Introduction of Form Four Subject Teachers	En Asrul Azuan Bin Mat Dehan
Academic Procedures	En. Shaharuddin b. Harun
Administration Procedures and Introduction of Supporting Staff	Pn. Siti Noor bt. Hassan
KYS Core Values	Cik. Karen Lai Kuen Choo
Personal Hygiene	Pn. Nur Haryani bt. Abd Aziz Cik. Suhana bt. Zainal
Games and Sports	Drs. Zulkefli b. Hj. Johar
Manual of Conduct	En. Muhammad Azim Izzuddin bin Mohd. Amin Pn. Nursuryati bt. Shaaban
Grooming & Dress Code	Pn. Nur Hafizah bt. Abd Hamid
Clubs and Societies	Ust. Mohd 'Izzudden Bin Zawawi
Housekeeping in the Dormitories	En. Omar b. Mohd. Dam Pn. Mazrifah bt. Kaslar Pn. Nursuryati bt. Saaban Pn. Ainul Mardiah bt. Ahmad Khairi

5 JANUARY 2019 (SATURDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
9.00 am	Registration	Pn. Rokiah bt. Faroog Ahmad	Mohammad Najmi bin Mohammad Hanis Naylee Izzati bt Zamri	A levels Block
11.30 am	Welcoming Speech by Principal Keynote Speech by B.O.G. Chairman Introduction of Housemasters, Housemistresses, Assistant Housemasters and Wardens Briefing on Outing System Briefing on RHB banking facilities	En. Shaheran b. Mohd. Yusof En. Omar b. Mohd. Dam En. Mohd Faizal b. Mahmod RHB Officer	Saiful Azhar bin Mohammad Razin Meisha Nurallyssa bt Muhammad Lukman	Great Hall
12.45 pm	Briefing on Yayasan Khazanah Bestari Scholarship (Form 1 YK scholars and parents only)	Cik. Karen Lai Kuen Choo	Mohd Nifael Ariff B. Najib Hasya Nabilah Bt. Shairan Huzani	Great Hall
12.45 pm	Adjourn to Dormitories	Housemasters, housemistresses and wardens	Dormitory leaders	Dormitories
1.00 pm	Lunch Zohor Prayer	En. Zaharin b. Sidik Ust. Tazlie Sham b. Ab. Rahman	Anushkasuri Jivanantan Muhd Nabhan B. Muhd Mizan	Dining Hall Surau
2.00 pm	Medical Check-up (new F2 - F5 students)	Housemasters, housemistresses and wardens	Aidil 'Aqif B. Mohd Pidaus Nur Marsya Sorfina Bt. Abdul Hakim	Academic Room 5
2.00 pm	Settling in the dormitories	Wardens	Dormitory leaders	Dormitories
4.40 pm	Asar Prayer	Ust. 'Izzuden Bin Zawawi	Mifzar B. Mahathir	Surau
5.00 pm	Sports Activities	Drs. Zulkefli b. Hj. Johar	Muadz Kalif B. Ahmad Samri Zafira Adlina Bt. Mohd Nazri	School Field
7.00 pm	Dinner Maghrib Prayer	En. Zaharin b. Sidik Ust. Muhammad Hanas Bin Shafie	Puteri Hannah Yasmin bt Amran Muhd Irsyad b. Ibrahim Adham	Dining Hall Surau
8.30 pm	Housekeeping in the Dormitories	Housemasters, Housemistresses, Ast. Housemasters, Ast. Housemistresses and wardens	Dormitory leaders	Dormitories
9.00 pm	Photography Session	En. Abd. Aziz b. Hj. Nawi	Muiz Zafri Bin Mustamir	Theatrettes 1, 2 & 3
10.00 pm	Supper	En. Zaharin b. Sidik	Pavithran a/l Ilangko Lau Weing Yean	Dining Hall Cafeteria
11.00 pm	Lights Off	Wardens	Dormitory leaders	Dormitories

6 JANUARY 2019 (SUNDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
6.00 am	Subuh Prayer	Ust. 'Izzuden Bin Zawawi	Muhd Faiz B. Mahadzir	Surau
7.00 am	Breakfast	En. Zaharin b. Sidik	Jagdishwar a/l Sivarou Dhafina Azra Bt. Aznan Ezraie	Dining Hall Cafeteria
8.00 am	Personal Hygiene	Pn. Nur Haryani bt. Abd Aziz Cik. Suhana bt. Zainal	Muhd Iqbal B. Azizi Diya Aisha Bt. Sarizal Yusman	Great Hall
8.45 am	Life in a Boarding School	En. Omar b. Mohd. Dam Pn. Ainul Mardiah bt. Ahmad Khairi	Puteri Hannah Yasmin bt. Amran Muhd Zakwan B. Razali	Great Hall
9.30 am	Coffee Break	En. Zaharin b. Sidik	Muhd Harris b. Iskandar Hasya Nabilah Bt. Shairan Huzaini	Dining Hall
10.00 am	Briefing on Hostel Cleanliness & Laundry System	All male and female wardens	Izzat Azizi b. Khairussaleh Nurdamia Qaisara Bt. Noh	Great Hall
11.00 am	Hostel & Dining Hall Rules & Regulation	En. Zaharin b. Sidik	Aniq Nazran B. Ahmad Ridzuan Hanis Qaisara Bt. Khairul Sufian	Great Hall
12.00 noon	Briefing on Housemaster System	Pn. Mazrifah bt. Kaslar En. Muhammad Azim Izzuddin Bin Mohd. Amin	Muhd. Haikal Hakim B. Zamri Reena Roshini a/p Sivanandan	Great Hall
1.00 pm	Lunch Zohor Prayer	En. Zaharin b.Sidik Ust. Tazlie b. Sham	Nur Marsya Sorfina bt. Abdul Hakim Khairul Iyas b. mohd Azhari	Dining Hall Surau
3.00 pm	Tree Planting	En. Mohamad Faris b. Mokhtar En. Samadin b. Razali En. Yusry b. Mohd Hanapi	Muiz Zafri B. Mustamir Chua Min Ling	KYS compound
4.40 pm	Asar Prayer	Ust. Tazlie Sham Bin Ab Rahman	Arief Zuhaily B. Arman	Surau
5.00 pm	Rest	Housemasters, housemistresses and wardens	Dormitory leaders	Dormitories
7.00 pm	Maghrib Prayer Dinner	Ust. 'Izzuden Bin Zawawi En. Zaharin b. Sidik	Anushkasuri Jivanantan Muhd Irsyad B. Ibrahim Adham	Surau Dining Hall
8.30 pm	Briefing On Manual Of Conduct 1	En. Muhammad Azim Izzuddin bin Mohd. Amin Pn. Nursuryati bt. Shaaban	Nor Azzuhri B. Nor Azman Zafira Adlina Bt. Mohd Nazri	Great Hall
10.00 pm	Supper	En. Zaharin b. Sidik	Muhd Nabhan B. Muhd Mizan Lau Weing Yean	Dining Hall Cafeteria
11.00 pm	Lights Off	Wardens	Dormitory leaders	Dormitories

7 JANUARY 2019 (MONDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
5.45 am	Subuh Prayer	Ust. 'Izzuden Bin Zawawi	Zharif Airiss B. Rizwal	Surau
7.00 am	Breakfast	En. Zaharin b. Sidik	Muhd Faiz B. Mahadzir Nia Katarina Bt. Abdul Razak	Dining Hall Cafeteria
7.30 am	Formal Assembly	Housemasters, housemistresses and wardens	Isyraf Hilman B. Zahid Nur Hanani Bt. Syamsul Firdaus	Great Hall
9.00 am	Coffee Break	En. Zaharin b. Sidik	Dzuldiniy Hussain B. Dzulkeflee Caelystar Valentina Ng May Zher	Dining Hall
9.30 am	Introduction of Form One Subject Teachers Introduction of Form Four Subject Teachers	En. Rashidi Bin Uyob En Asrul Azuan Bin Mat Dehan	Muhd Amir Haiqal B. Ahmad Kamal Aisya Belle Bt. Sulaiman	Great Hall
10.30 am	Collection of Text books, Resource Centre Rules and Procedures Collection of Sports Attire	En. Abd. Aziz b.Hj. Nawi Pn. Rozilayati bt. Zainudin	Mifzar B. Mahathir Trisha Sofea Bt. Mohd Tahir	Resource Centre Campus Shop
12.30pm	College Song & State Anthem (Girls)	Cik. Adrin Teo Yee Chin	Khadra bt Mohd Azrul Hana Adleena bt Abdul Hakim	Music Studio
12.30pm	Uniform Measurement (Boys)	Pn. Rozilayati bt. Zainudin	Isyraf Hilman B. Zahid Harith Adam B. Khairul Amri	Needlework Room
1.30 pm	Zohor Prayer Lunch	Ust. Tazlie Sham b. Ab. Rahman En. Zaharin b. Sidik	Adam Harith B. KHairul Amri Aina Batrisya Bt.Hashimy	Surau Dining Hall
2.30 pm	Uniform Measurement (Girls)	Pn. Rozilayati Zainudin	Mahisha a/p Munisuaran Nur Qailah bt. Hashim	Needlework Room
2.30 pm	College Song & State Anthem (Boys)	Cik. Adrin Teo Yee Chin	Adam Harith b Azam Dzuldiniy Hussain b Dzulkeflee	Music Studio
4.40 pm	Asar Prayer	Ust. Tazlie Sham b. Ab. Rahman	Taqriz Aris B. Johan Aris	Surau
5.00 pm	Sports Activities- House Streaming	Drs. Zulkefli b. Hj. Johar	Aidil 'Aqif B. Muhd Pidaus Anushkasuri Jivanantan	School Field
7.00 pm	Maghrib Prayer Dinner	Ust. Muhammad Hanas Bin Shafie En. Zaharin b. Sidik	Zharif Airiss b. Rizwal Nurhasya bt. Mahadzir	Surau Dining Hall
8.30 pm	Briefing On Manual Of Conduct 2	En. Muhammad Azim Izzuddin bin Mohd. Amin Pn. Nursuryati bt. Shaaban	Linath Kumar a/l A.Selvakumar Izz Qhaereen Zahra bt. Ibrahim	Great Hall
10.00 pm	Supper	En. Zaharin b. Sidik	Mifzar B. Mahathir Harvynna Kaur Kler	Dining Hall Cafeteria
11.00 pm	Lights Off	Wardens	Dormitory leaders	Dormitories

8 JANUARY 2019 (TUESDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
5.45 am	Subuh Prayer	Ust. 'Izzuden Bin Zawawi	Muhammad Irfan B. Adlan	Surau
7.00 am	Breakfast	En. Zaharin b. Sidik	Harith Adam b. Khairul Amri Nur Hanani Bt. Syamsul Firdaus	Dining Hall Cafeteria
7.30 am	Distribution of time table and briefing by Form teachers	Form 1 and Form 4 Form teachers	Isyraf Hilamn B. Zahid Karlyssa Lana Bt. Faizal	Great Hall
7.45 am	KYS Core Values	Cik. Karen Lai	Muhd Faiz B. Mahadzir Ashley Chong Ru Ping	Great Hall
8.30 am	Grooming and KYS Dress Code	Pn. Nur Hafizah bt. Abd Hamid	Muhammad Irfan B. Adlan Mifzar B. Mahathir Trisha Sofea Bt. Mohd Tahir Izz Qhaereen Zahra Bt. Ibrahim	Great Hall
9.30 am	Coffee Break	En. Zaharin b. Sidik	Zharif Airiss B. Rizwal Harvynna Kaur Kler	Dining Hall
10.00 am	Academic Procedures	En. Shaharuddin b. Harun	Muhd Amir Haiqal B. Ahmad Kamal Alya kalisya Bt. Mohd Razif	Great Hall
11.00 am	Administrative Procedures & Introduction of Supporting Staff	Pn. Siti Noor bt. Hassan	Isyraf Hilman B. Zahid Dhafina Azra Bt. Anan Ezraie	Great Hall
12.00 noon	Briefing on Clubs, Societies and Uniform Bodies	Ust. 'Izzuden Bin Zawawi	Harith Adam b. Khairul Amri Nia Katarina Bt. Abdul Razak	Great Hall
1.00 pm	Lunch Zohor Prayer	En. Zaharin b. Sidik Ust. Tazlie Sham b. Ab. Rahman	Izz Qhaereen Zahra Bt. Ibrahim Adam Harith B. Azam	Dining Hall Surau
2.00 pm	Uniform Measurement	Pn. Rozilayati bt. Zainudin	Muhd Faiz B. Mahadzir Muhammad Irfan Bin Adlan Miza Alisya Bt. Mohd Zameer Aisya Belle Bt. Sulaiman	Needlework Room Theatrette 1
4.40 pm	Asar Prayer	Ust. Tazlie Sham b. Ab. Rahman	Muhd Zakwan B. Razali	Surau
5.15 pm	Sports Activities- House Streaming	Drs. Zulkefli b. Hj. Johar	Khairul Iyas B. Mohd Azhari Reena Roshini a/p Sivanandan	School Field
7.00 pm	Maghrib Prayer Dinner	Ust. Muhammad Hanas Bin Shafie En. Zaharin b. Sidik	Dzuldiniy Hussain B. Dzulkeflee Nurhasya Bt. Mahadzir	Surau Dining Hall
8.30 pm	Introduction of College Committee, House Committee & Resource Centre Committee	En. Omar b. Mohd. Dam	Muhd Irsyad B. Ibrahim Adham Nurdamia Qaisara Bt. Noh	Great Hall
10.00 pm	Supper	En. Zaharin b. Sidik	Mifzar B. Mahathir Aina Batrisya Bt. Hashimy	Dining Hall Cafeteria
11.00 pm	Lights Off	Wardens	Dormitory leaders	Dormitories

Formal Lessons starts after morning break on 9 January 2019 (WEDNESDAY)

9 JANUARY 2019 (WEDNESDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
7.30 am – 9.30 am	Collection of Exercise Books	Pn. Rozilayati bt. Zainudin	Campus Shop Committee	Cookery Room
10.00 am– 4.00 pm	Academic Sessions			
2.00 pm – 4.00 pm	Bank Account Opening Uniform Measurement	Housemasters, Housemistresses Pn. Rozilayati bt. Zainudin	House Committee Campus Shop Committee	Cafeteria Needlework Room Theatrette 1
5.00pm – 6.30 pm	Getting to know you	Form 1 and Form 4 Coordinators	Batch leaders	School Field

10 JANUARY 2019 (THURSDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
7.30 am– 4.00 pm	Academic Sessions			
8.30 pm – 10.00pm	House Allocation	Housemasters & housemistresses	House Captains	Great Hall

11 JANUARY 2019 (FRIDAY)

TIME	ACTIVITY	PERSONNEL- IN -CHARGE	STUDENT LEADERS-IN-CHARGE	VENUE
7.30 am– 12.00 noon	Academic Sessions			