KOLEJ YAYASAN SAAD MELAKA



FORM 1 STUDENT INTAKE 2020

RESIDENCE-BASED SELECTION PROGRAMME

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1.0 ANALYSIS OF STUDENTS CALLED FOR RBS 1

NUMBER OF STUDENTS CALLED FOR RBS PROGRAMME NATIONWIDE

State	Self-funded		Axiata		Yayasan Khazanah		Other sponsors		Total	%
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls		
Perlis	0	0	0	0	0	0	0	0	0	0
Kedah	0	3	0	0	0	0	0	0	3	1.6
Pulau Pinang	0	0	0	0	1	1	0	0	2	1.1
Perak	1	1	0	0	1	1	0	1	5	2.6
Selangor	36	37	0	0	12	13	3	3	104	54.7
W.P.	13	15	0	0	3	6	3	0	40	21.1
N. Sembilan	1	0	0	0	1	0	0	0	2	1.1
Melaka	2	3	0	0	0	2	0	0	7	14.2
Johor	4	8	0	0	0	3	2	0	17	8.9
Pahang	0	2	0	0	0	1	0	0	3	1.6
Terengganu	2	1	0	0	2	0	0	0	5	2.6
Kelantan	0	0	0	0	0	0	0	1	1	0.5
Sarawak	0	0	0	0	0	1	0	0	1	0.5
Sabah	0	0	0	0	0	0	0	0	0	0
Total	**59**	**70**	**0**	**0**	**20**	**28**	**8**	**5**	**190**	**100.0**
Total	**129**		**0**		**48**		**13**			

GENDER	TOTAL
BOYS	87
GIRLS	103
	190

Updated on 21 November 2019

2.0 INTRODUCTION TO RESIDENCE-BASED SELECTION

2.1 RESIDENCE-BASED SELECTION (RBS): Shortlisted candidates who sat for the entrance exam will be called respectively for a 3-day-2-night residence-based selection from the 23rd to the 25th of November 2019 and another 3-day-2-night residence-based selection from the 26th to the 28th of November 2019 in KYS. They will be assessed based on their attitude, aptitude and personality in the following activities;

2.1.1 **Communication and Conversation Qualities** –The committee will analyse the candidate's verbal skills through the ability to deliver ideas and information to the evaluator and his/her groupmates.

2.1.2 **Decision Making and Thinking Qualities** – The committee will observe the candidate's ability to think maturely and out of the box to solve problems. Also, his/her abilities to stand firm with the decisions made.

2.1.3 **Games, Skills and Physical Fitness** – To evaluate the student's agility, and physical coordination, through several psychomotor sport activities.

2.1.4 **Medical Check Up** – To ensure that selected students are physically fit and able to conform to the college's sporting requirements.

2.1.5 **Students' Performing Arts Talents Assessment (SPATA)** – a mini concert will be held as the grand finale to explore and scout for talent among the candidates who are well versed in musical education.

2.1.6 **Individual Interview** – will be carried out by a panel of interviewers. The interview will be carried out to confirm the details in the day-to-day evaluation documents submitted by the facilitators.

2.1.7 **Self Management & Adaptability (2S) –** to assess the students' ability to independently organize and familiarise themselves with the new boarding school life.

3.0 WORKING SCHEDULE

NO.	ACTIVITY	DATE			
			JAN	FEB	MA
1.	Send letter of permission to hold Form 1 Entrance Exam to MOE	6 Feb 2019		/	
2.	Send letters to Exam Centres for booking	21 Feb 2019		/	
3.	Review admission forms	21 Feb 2019		/	
4.	Send letter of permission to hold Form 1 Entrance Exam to State Education Department	20 Apr 2019			
5.	Print pamphlets for Form 1 Student Intake 2020	20 Apr 2019			
6.	Send letters to Exam Centres	21 May 2019			
7.	Send admission forms to Exam Centres	1 June 2019			
8.	Teachers in charge prepare question papers (meeting)	18 June 2019			
9.	Advertise in newspaper Berita Harian, NST, China Press	13 Aug 2019			
10.	Record incoming online application forms	20 Aug 2019			
11.	Submit question paper for proofreading	1 Sept 2019			
12.	Closing date for Scholarship application	20 Sept 2019			
13.	Processing of application forms	21 Sept 2019			
14.	Shortlisting of qualified applicants for Entrance Test	21 Sept 2019			
15.	Prepare invitation letter to KYSM's qualified applicants	24 Sept 2019			

2019										2020
AR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
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NO.	ACTIVITY	DATE	JAN	FEB	M
16.	Send invitation letter to KYSM's qualified applicants	24 Sept 2019			
17.	Printing of question papers	24-26 Sept 2019			
18.	Distribution of question papers, answer script & stationery to teachers in charge	27 Sept 2019			
19.	**Form One Student Intake 2020 Entrance Exam**	**29 Sept 2019**			
20.	Processing of answer script by teachers	1-11 Oct 2019			
21.	Keying-in marks	15-31 Oct 2019			
22.	Shortlisting of qualified applicants for Residence Based Selection	1 Nov 2019			
23.	Prepare offer letter to qualified applicants	1 Nov 2019			
24.	Send offer letter to qualified applicants for RBS programme	12 Nov 2019			
25.	**RBS Programme**	**23-28 Nov 2019**			
26.	Key-in candidates' marks and comments by assessors	29 Nov 2019			
27.	Shortlisting of qualified candidates to KYSM by Senior Teachers	30 Nov 2019			
28.	Present list of successful candidates to Axiata Scholars	1 Dec 2019			
29.	**Present list of successful candidates for BOG meeting**	**18 Dec 2019**			
30.	Send final list of recommended candidates to Ybhg. Tan Sri's Office	18 Dec 2019			
31.	Prepare offer letter for successful candidates	19 Dec 2019			
32.	Send offer letter to successful candidates	19 Dec 2019			
33.	**Successful students report to KYSM**	**5 Jan 2020**			
34.	Form One Orientation Week	7-10 Jan 2020			

2019										2020
MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
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4.0 WORKING COMMITTEES

Chairman : Mr Tan Cheh Li

Vice Chairman I : Mdm Siti Nor Hassan

Vice Chairman II : Mr Shaharuddin Harun

Vice Chairman III : Mr Kamarulzaman Mat Derus

Coordinator : Mr muhammad Azim Izzuddin b. Mohd Amin

Secretary : Ms Siti Fatimah Azzahra bt Mohd Dan

Secretariats (23rd to 25th November 2019)		
Secretariat *Mr Muhammad Azim Izzuddin b. Mohd Amin (H)* *Mr Haziq Asyraf b. Hamidi* *Mdm Morni Yangti Man* *Mdm Aini Awang* *All secretariats (Refer List of Secretariats, page 55)* **Candidate Photoshoot & BMI Record** *Mr Muhammad Wafi b. Kamarudin* *Salahuddin Yusuf bin Faizal Imran* *Haziq bin Zainnurain* *Yasmin Adhlin binti Saiful Adhli* **IT & Computer Facility** *Mr Mohd Faizal b. Mahmod(H)Mr Haziq Asyraf b. Hamidi Mr Mahmud Khalil b. Mohd Ali*	**Programme Booklet** *Mr Mohd Faizal b. Mahmod* *Caelystar Valentina Ng May Zher* *Ayesha Elena Shah binti Zain Shah* **Nametags** *Mdm Farah Azwani Kamarulzaman* *Mdm Aini Awang* *Muhammad Raid Danial bin Mohd Zuraimi* *Rasyidah Khairiah binti Md Raffae* **Stationery & printing** *Mdm Marliana Khazali* *Mdm Fatiah Jais* *Ms Nurfarain bt Azmi* *Alya Kalisya binti Mohd Razif* *Hikriz bin Hairil Nizam* *Arissa Hani binti Naimi*	**Data Entry** *Mr Muhammad Azim Izzuddin b. Mohd Amin (H)* *Mr Haziq Asyraf b. Hamidi* *Mdm Morni Yangti Man* *Nuaim Nukman bin Mohamad Sah (G1)* *Linath Kumar a/p Selvakumar (G2)* *Ayesha Elena Shah binti Zain Shah (G3)* *Arissa Hani binti Naimi (G4)* *Lau Weing Xi (G6)* *Nur Hanani binti Shamsul Firdaus (G7)* *Muhd Adam Zachary bin Mohd Ali (G8)* *Norman Widad bin Nordin (G9)* *Athena Siow (G10)* *Muhammad Imran Iman bin Ahmad Terrirudin (G11)* *Haikal Akhyar bin Wafi Nazrin (G12)* *Afrina Asma' Alhannah binti Azhan (G13)* *Alya Kalisya binti Mohd Razif (G14)* *Nia Katarina binti Abdul Razak (G15)* *Muhammad Raid Danial bin Mohd Zuraimi (G16)* *Izz Qhaereen Zahra binti Ibrahim (G17)* *Rasyidah Khairiah binti Md Raffae (G18)* *Karlyssa Lana binti Faizal (G19)* *Caelystar Valentina Ng May Zher (G20)*

Opening Ceremony – 23rd November 2019

Event Coordinator

Mr Muhammad Azim Izzuddin b. Mohd Amin
Harith Adam bin Khairul Amri
Nur Hanani binti Shamsul Firdaus
Muhammad Faiz bin Mahdzir
Khadra binti Mohd Azrul

Master of Ceremony

Mdm Shazra Abdul Wahid
Adlin Nabilah Ahmad Husni
Taufiq Aris bin Johan Aris

Doa Recital

Mr Muhammad 'Izzudden bin Zawawi
haikal Akhyar bin Wafi Nazrin
Nuaim Nukman bin Mohamad Sah

Multimedia & Photography

Mr Abd Aziz Hj Nawi (H)
Mr Azzley Md Yusof
Mdm Khairunnisa bt Rosli
Mr Md. Zaki Ramly
Salahuddin Yusuf bin Faizal Imran
Haziq bin Zainnurain
Yasmin Adhlin binti Saiful Adhli

Quality Student Search (QS2) Committees –24th November 2019

Make a Start

Mr Muhammad Azim Izzuddin b. Mohd Amin
Ms Adrin Teo
Mr Ng Kim Suai
Muhammad Faiz bin Mahdzir
Khadra binti Mohd Azrul
Hana Adleena binti Abdul Hakim
Harvynna Kaur Kler
Nurhasya binti Mahadzir
Arwena Padme Parameswaran
Puteri Qistina binti Adnan
Taqriz Aris bin Johan Aris
Muhammad Qhalif Azariq bin Sahzan
Andi Nur Qistina Rania binti Abd Jalil

Students' Performing Arts Talents Assessment (SPATA)

Ms Adrin Teo
Mr Ng Kim Suai
Hana Adleena binti Abdul Hakim
Harvynna Kaur Kler
Nurhasya binti Mahadzir
Arwena Padme Parameswaran
Puteri Qistina binti Adnan
Taqriz Aris bin Johan Aris
Muhammad Qhalif Azariq bin Sahzan
Andi Nur Qistina Rania binti Abd Jalil

Conversation and Language Qualities

Mr Kevin Chua Chye Kiong
Muhammad Amir Haiqal bin Ahmad Akmal
Athena Siow

Decision Making and Thinking Qualities

Mdm Azween bt Sabtu
Nurul Qailah binti Hashim
Nuaim Nukman bin Mohamad Sah

Physical Test & Psychomotor

Mr Rashidi b. Uyop (H)
Mdm Nur Kamilah Salim Khan
Mdm Farah Azwani Kamarulzaman
Mr Mohd Zulkifli Che Tun
Mr Mohd Din b. Mat Hasin
Mr Yusry b. Mohd Hanapi
Mr Md Zaki b. Ramly
Norman Widad bin Nordin
Ashley Chong Ru Ping

Self Management & School Adaptability (2S)

Mdm Fadzlyaton bt Saad (H)
All Housemasters and Housemistress-
Linath Kumar a/l A. Selvakumar
Afrina Asma' Alhannah binti Azhan

Support Committees

Logistics, Health & Welfare, Discipline & Safety

Mr Omar bin Mohd Dam (H)
Housemasters & Housemistress
Assistant Housemasters
Mr Mustapa Salleh
Mr Alias Saparon
Mr Mohammad Nadzifuddin Muhd Supian
Mdm Syaza Elyna bt. Ali Nordin
Mdm Azi Azura Arzunaidi
Mdm Nur Haryani Abd Aziz
Ms Suhana bt. Zainal
Muhammad Haris bin Mohd Khilmi
Taufiq Aris bin Johan Aris
Wan Muhammad Aiman bin Wan Hassan
Putri Safea Arisya binti Juraimi Azahar

Medical Check-up

Ms Suhana bt. Zainal (H)
Mdm Azi Azura Arzunaidi
Mdm Syaza Elyna bt. Ali Nordin
MMC Doctors and nurses

Religious Activities

Mr Mohd 'Izzudeen b. Zawawi
Mdm Suhaini Omar
Nik Naili binti Azif
Hafiz Farhan bin Mohd Nizam

Food & Accommodation

Mr Zaharin Sidik (H)
Mr Abd. Malek Md Yusoff
Mr Addi Ezli Ahmad
Mr Azami Mohamad Rashid
Mdm Esah Mohd
Mr Halimi Ahmad
Mr Ismail Daud
Mr Mohd Hairulnizam Nor
Mr Mohd. Khairol Hassan
Mr Mohd. Faizal Zainal
Mr Naszri Mohamed
Mr Shukri bin Ibrahim
Mr Zahrizai Zakaria
Mr Asbullah Abu Bakar
Mr Norazuan Borhan
Sofea binti Mohd Shan
Haikal Akhyar bin Wafi Nazrin

Registration (Check-In) – 23rd November 2019 (Saturday)

Entrance Exam Invigilator

Mdm Kamilah Salim Khan (H)
Siti Aishah binti Dilif
Nursuryati binti Shaaban

Luggage Counter

Mr Alias Saparon (H)
Mr Mustapa Salleh
Mr Mohd Zulkifli Che Tun
Mr Mohammad Nadzifuddin Muhd Supian
Mr Mohd Din b. Mat Hasin
Mr Md Zaki b. Ramly
Mr Yusry b. Mohd Hanapi
Mdm Syaza Elyna bt. Ali Nordin
Mdm Azi Azura Arzunaidi
Ms Nurul Hajar binti Mazlan
Alyn Ardyla binti Adnan
Muhammad Arina Daniel bin Muhammad Azry
Mifzar bin Mahathir
Meor Emir Iskandar bin Meor Ari Iskandar
Nur Qistina Afiqah binti Shaibi Norman Widad bin Nordin
Wan Adlina Alisa Binti Wan Zainal Adileen
Wan Nurain Adriana binti Mohd Hassan

Traffic. Parking Control & Security

Mr Fazilah Abd. Rahim (H)
Mr Mohd Herizan Mohd Yunos
Mr Mohd Zakee Muhammad Bakar

Payment Counter

Mdm Tan Puay Tin (H)
Mdm Nurul Hasimah Ismail
Mdm Hariati Saring
Ms Suraidah bt. Mohd Sa'eet

Usher

Mr Omar Mohd. Dam (H)
Ms Sarah Aida Abd. Hadi
Ms Adrin Teo Yee Chin
Mdm Fadzlyaton Saad
Mr Abu b. Ibrahim
Mr Azmi Muhammad
Mr Kevin Chua Chye Kiong
Mdm Nor Lina Iryani bt. Ab Majid
Mr Tan Hiang Hong
All facilitators

Enquiries & Information Counter

Mdm Rokiah Faroog (H)
Mdm Natasya Mohammad
Mdm Morni Yangti Man
Harith Adam bin Khairul Amri
Nur Hanani binti Shamsul Firdaus

PA system, Venue Preparation, Banner & Signage

Mr Fazilah Abd Rahim (H)
Mr Roslan Mustafa
Mr Abu Bakar Ubaidah Ali
Mr Mohd Herizan Mohd Yunos
Mr Mohd Zakee Muhammad Bakar
Mr Ali Rahim Jaamat
Mr Samadin Razali
Muhammad Raid Danial bin Mohd Zuraimi
Rasyidah Khairiah binti Md Raffae
Karlyssa Lana binti Faizal

Photocopying Counter

Mdm Marliani Khazali (H)
Mdm Fatiah Jais
Mdm Farah Azwani Kamarulzaman
Karlyssa Lana binti Faizal
Nia Katarina binti Abdul Razak

Check-in Counter

Mdm Nur Hazwani Mohd Nor (H)
Mdm Mazrifah Kaslar
Mdm Norbaya Abdul Hadi
Mdm Fatiah Jais
Mdm Siti Fauzillah Abdullah
Ms Siti Nadiah bt Md Said
Mr Farhan Ashman bin Mohd Zaid
Mr Mohammas Khairul Asyraf bin M. Nor Afandi
Dzuldiny Hussain bin Dzulkeflee
Muhammad Imran Iman bin Ahmad Terriudin
Ashley Chong Ru Ping
Caelystar Valentina Ng May Zher
Muhammad Amir Haiqal bin Ahmad Akmal
Haikal Akhyar bin Wafi Nazrin
Izz Qhaereen Zahra binti Ibrahim
Karlyssa Lana binti Faizal
Arissa Hani binti Naimi
Muhd Adam Zachary bin Mohd Ali
Athena Siow
Linath Kumar a/l A. Selvakumar
Afrina Asma' Alhannah binti Azhan
Sofea binti Mohd Shan
Suchindra Rameswaran
Nur Irdina Binti Rosli

Transportation

Mr Fazilah Abd. Rahim (H)
Mr Mohamad Othman Basir
Mr Mohd Salleh Hassan
Mr Johar Buang
Mr Sa'ari b Mohd.Yusof

Closing Ceremony & Registration (Check-Out) – 25th November

Event Coordinator

Mr Muhammad Azim Izzuddin b. Mohd Amin
Harith Adam bin Khairul Amri
Nur Hanani binti Shamsul Firdaus
Muhammad Faiz bin Mahdzir
Khadra binti Mohd Azrul

Master of Ceremony

Mdm Shazra Abdul Wahid
Adlin Nabilah Ahmad Husni
Taufiq Aris bin Johan Aris

Usher

Mr Omar Mohd. Dam (H)
Ms Sarah Aida Abd. Hadi
Ms Adrin Teo Yee Chin
Mdm Fadzlyaton Saad
Mr Abu b. Ibrahim
Mr Azmi Muhammad
Mr Kevin Chua Chye Kiong
Mdm Nor Lina Iryani bt. Ab Majid
Mr Tan Hiang Hong
All facilitators

PA system, Venue Preparation, Banner & Signage

Mr Fazilah Abd Rahim (H)
Mr Roslan Mustafa
Mr Abu Bakar Ubaidah Ali
Mr Mohd Herizan Mohd Yunos
Mr Mohd Zakee Muhammad Bakar
Mr Ali Rahim Jaamat
Mr Samadin Razali
Muhammad Raid Danial bin Mohd Zuraimi
Rasyidah Khairiah binti Md Raffae
Karlyssa Lana binti Faizal

Check-out Counter

Mdm Fadzlyaton bt. Saad (H)
Mdm Fatiah Jais
Mdm Norbaya Abdul Hadi
Mdm Hariati Saring
Mdm Siti Fauzilah Abdullah
Ms Nurfarain bt Azmi
Dzuldiny Hussain bin Dzulkeflee
Muhammad Imran Iman bin Ahmad Terriu-din
Ashley Chong Ru Ping
Caelystar Valentina Ng May Zher
Muhammad Amir Haiqal bin Ahmad Akmal
Haikal Akhyar bin Wafi Nazrin
Izz Qhaereen Zahra binti Ibrahim
Karlyssa Lana binti Faizal
Arissa Hani binti Naimi
Muhd Adam Zachary bin Mohd Ali
Athena Siow
Linath Kumar a/l A. Selvakumar
Afrina Asma' Alhannah binti Azhan
Sofea binti Mohd Shan
Suchindra Rameswaran
Nur Irdina Binti Rosli

Traffic. Parking Control & Security

Mr Fazilah Abd. Rahim (H)
Mr Ab Rahman Md Yunus
Mr Samadin Razali
Mr Ali Rahim Jaamat
Mr Saffinye Saad
Alya Kalisya binti Mohd Razif
Hikriz bin Hairil Nizam

Luggage Counter

Mr Alias Saparon (H)
Mr Mustapa Salleh
Mr Mohd Zulkifli Che Tun
Mr Mohammad Nadzifuddin Muhd Supian
Mr Mohd Din b. Mat Hasin
Mr Md Zaki b. Ramly
Mr Yusry b. Mohd Hanapi
Mdm Syaza Elyna bt. Ali Nordin
Mdm Azi Azura Arzunaidi
Alyn Ardyla binti Adnan
Muhammad Arina Daniel bin Mu-hammad Azry
Mifzar bin Mahathir
Meor Emir Iskandar bin Meor Ari Iskandar
Nur Qistina Afiqah binti Shaibi
Norman Widad bin Nordin
Wan Adlina Alisa Binti Wan Zainal Adileen
Wan Nurain Adriana binti Mohd Hassan

Enquiries & Information Counter

Mdm Roslinda binti Yahya (H)
Mdm Mazrifah binti Kaslar
Mdm Nursuryati binti Shaaban
Harith Adam bin Khairul Amri
Nur Hanani binti Shamsul Firdaus

Goodie Bag Counter

Mdm Rokiah Faroog Ahmad (H)
Mdm Amelia Abd Wahit
Mdm Aini Awang
Mdm Morni Yangti Man
Mdm Natasya Mohammad
Mdm Siti Rafidah binti A. Rahman
Mdm Amelia bt Abd. Wahit

Teachers and Staff absent Throughout RBS 2019:

Mr Abd. Rahman bin Abd. Malik
Mr Hairuddin bin Mohd Noh
Mdm Husna Hidayah binti Mansor
Mr Lam Chit Khan
Mr Mohmmad Faris bin Mokhtar
Mr Muhammad Zulkhairi bin Ishak
Mdm Natrah bin Husman

Assessors and Facilitators – 23th to 25th November 2019			
A	**B**	**C**	**D**
G1 Mr Omar bin Mohd Dam Ms Azura binti Majid	**G6** Mdm Suhaini binti Omar Mr Sulaiman bin Md. Said	**G11** Mdm Rogayah binti Ghozi Mr Salleh bin Hashim	**G16** Mdm Nor Lina Iryani binti Ab Majid Mr Tan Hiang Hong
G2 Mr Farhan Ashman bin Mohd Zaid Mdm Rozilayati binti Zainudin	**G7** Mr Jayakumar a/l Visvalingam Mdm Mur Hazwani binti Mohd Nor	**G12** Mdm Siti Faridah Hanim binti Yaakob Mr Muhammad Hanas bin Shafie	**G17** Mdm Norhidayu binti Salam Mr Kevin Chua Chye Kiong
G3 Mr Abu bin Ibrahim Ms Nur Aishah binti Dilif	**G8** Ms Nurul Ashima binti Hamdan Mr Abd. Aziz bin Hj, Nawi	**G13** Mr Azmi bin Muhammad Mdm Norzuikhawani binti Zulkifli	**G18** Mr Tan Eng Hwee Mdm Farah Azwani binti Kamarulzanam
G4 Ms Siti Fatimah Azzahra binti Mohd Dan Mr Asrul Azuan bin Mat Dehan	**G9** Mr Rama Chendra a/l Govindasamy Ms Siti Nadiah binti Mohd Isa	**G14** Ms Catherine Sharlene Fernandez Mr Muhammad ‘Izzudden bin Zawawi	**G19** Mr Tan Thwan Hoa Mdm Nur Kamilah binti Salim Khan
G5 Mr Muhammad Wafi bin Kamarudin Ms Lau Rui Enn	**G10** Mr Mohd Naqiudin bin Che Ibrahim Mdm Hanan binti Mohammad Ballia	**G15** Mdm Nur Hazirah binti Zulfakar Mr Ng Kim Suai	**G20** Mdm Junaida binti Mohd Amin Mr Mussolini Magele

Interview Session – 25th November 2019			
Mdm Nur Hafizah bt Abd Hamid(H) ***Mahisha a/p Munisuaran*** ***Muhammad Imran Iman bin Ahmad Terrirudin*** ***All Facilitators***			
G1-Theatrette 1 Mr Omar bin Mohd Dam Ms Azura binti Majid	**G6-Thetrette 6** Mdm Suhaini binti Omar Mr Sulaiman bin Md. Said	**G11– Mathematics Room** Mdm Rogayah binti Ghozi Mr Salleh bin Hashim	**G16- Academic Room 4** Mdm Nor Lina Iryani binti Ab Majid Mr Tan Hiang Hong
G2-Theatrette 2 Mr Farhan Ashman bin Mohd Zaid Mdm Rozilayati binti Zainudin	**G7– Language Lab 1** Mr Jayakumar a/l Visvalingam Mdm Mur Hazwani binti Mohd Nor	**G12– Accounts Room** Mdm Siti Faridah Ha-nim binti Yaakob Mr Muhammad Hanas bin Shafie	**G17– Academic Room 5** Mdm Norhidayu binti Salam Mr Kevin Chua Chye Kiong
G3–Theatrette 3 Mr Abu bin Ibrahim Ms Nur Aishah binti Dilif	**G8– Language Lab 2** Ms Nurul Ashima binti Hamdan Mr Abd. Aziz bin Hj, Nawi	**G13– Academic Room 1** Mr Azmi bin Muhammad Mdm Norzuikhawani binti Zulkifli	**G18– Art Room** Mr Tan Eng Hwee Mdm Farah Azwani binti Kamarulzanam
G4-Theatrette 4 Ms Siti Fatimah Azzahra binti Mohd Dan Mr Asrul Azuan bin Mat Dehan	**G9– Geography Room** Mr Rama Chendra a/l Govindasamy Ms Siti Nadiah binti Mohd Isa	**G14– Academic Room 2** Ms Catherine Sharlene Fernandez Mr Muhammad ‘Izzudden bin Zawawi	**G19– Art room 2** Mr Tan Thwan Hoa Mdm Nur Kamilah binti Salim Khan
G5-Theatrette 5 Mr Muhammad Wafi bin Kamarudin Ms Lau Rui Enn	**G10– History Room** Mr Mohd Naqiudin bin Che Ibrahim Mdm Hanan binti Mohammad Ballia	**G15– Academic Room 3** Mdm Nur Hazirah binti Zulfakar Mr Ng Kim Suai	**G20– Electronic Room** Mdm Junaida binti Mohd Amin Mr Mussolini Magele

Note:

Housemasters and Housemistresses are encouraged to join any group of choice during interview session

Anchoring Session – 25th November 2019			
G1-Theatrette 1 Mr Omar bin Mohd Dam Ms Azura binti Majid	**G6-Thetrette 6** Mdm Suhaini binti Omar Mr Sulaiman bin Md. Said	**G11– Mathematics Room** Mdm Rogayah binti Ghozi Mr Salleh bin Hashim	**G16- Academic Room 4** Mdm Nor Lina Iryani binti Ab Majid Mr Tan Hiang Hong
G2-Theatrette 2 Mr Farhan Ashman bin Mohd Zaid Mdm Rozilayati binti Zainudin	**G7– Language Lab 1** Mr Jayakumar a/l Visvalingam Mdm Mur Hazwani binti Mohd Nor	**G12– Accounts Room** Mdm Siti Faridah Ha-nim binti Yaakob Mr Muhammad Hanas bin Shafie	**G17– Academic Room 5** Mdm Norhidayu binti Salam Mr Kevin Chua Chye Kiong
G3–Theatrette 3 Mr Abu bin Ibrahim Ms Nur Aishah binti Dilif	**G8– Language Lab 2** Ms Nurul Ashima binti Hamdan Mr Abd. Aziz bin Hj, Nawi	**G13– Academic Room 1** Mr Azmi bin Muhammad Mdm Norzuikhawani binti Zulkifli	**G18– Art Room** Mr Tan Eng Hwee Mdm Farah Azwani binti Kamarulzanam
G4-Theatrette 4 Ms Siti Fatimah Azzahra binti Mohd Dan Mr Asrul Azuan bin Mat Dehan	**G9– Geography Room** Mr Rama Chendra a/l Govindasamy Ms Siti Nadiah binti Mohd Isa	**G14– Academic Room 2** Ms Catherine Sharlene Fernandez Mr Muhammad ‘Izzudden bin Zawawi	**G19– Art Room 2** Mr Tan Thwan Hoa Mdm Nur Kamilah binti Salim Khan
G5-Theatrette 5 Mr Muhammad Wafi bin Kamarudin Ms Lau Rui Enn	**G10– History Room** Mr Mohd Naqiudin bin Che Ibrahim Mdm Hanan binti Mohammad Ballia	**G15– Academic Room 3** Mdm Nur Hazirah binti Zulfakar Mr Ng Kim Suai	**G20– Electronic Room** Mdm Junaida binti Mohd Amin Mr Mussolini Magele

4.1 PSYCHOMOTOR AND QS2 SCHEDULE

Time	Activity
23/11, Saturday	
4.50 pm-6.30 pm	Psychomotor 1– Games & Skills
24/11, Sunday	
8.30 am-10.30 pm	QS2– Decision making & Thinking Qualities
11.00 am-1.00 pm	QS2– Conversation & Language Qualities
4.50 pm-6.30 pm	Psychomotor 1– Physical fitness

5.0 COMMITTEE DESCRIPTION

Secretariat		
Section	**Person-in-charge**	**Guidelines**
Secretariat Operation Room	Mr Muhammad Azim Izzuddin b. Mohd Amin (H) Mr Haziq Asyraf b. Hamidi Mdm Morni Yangti Man Mdm Aini Awang *Harith Adam bin Khairul Amri* *Nur Hanani binti Shamsul Firdaus* *Muhammad Faiz bin Mahdzir* *Khadra binti Mohd Azrul*	• Ensure that all data of applicants, QS2 marks, interview details and assessors' comments are recorded and updated • Create the flow of work (flowchart type) for each committee • All data files must be in excel format • Prepare the updated version of the candidate's data for the interviewers' reference • To supply assessors with the materials needed for the QS2 activities • To prepare nametags, certificates, goodie bags, and t-shirts for all candidates • Allocate candidate's group and dormitory placements • Update check in and check out floor plan
Candidate photoshoot & BMI Record	Mr Muhammad Wafi b. Kamarudin *Salahuddin Yusuf bin Faizal* *Imran Haziq bin Zainnurain* *Yasmin Adhlin binti Saiful Adhli*	• In-charge of taking pictures of each candidate and photography session for all groups • Ensuring that the candidate's nametag and height measurement can be seen clearly in all photos
Program Booklet	Mr Mohd Faizal b. Mahmod *Caelystar Valentina Ng May Zher* *Ayesha Elena Shah binti Zain Shah*	• Ensure that the programme book is done correctly and the flow of the event is smooth • Propose itinerary for the programme
Stationery & Printing	Mdm Marliana Khazali Mdm Fatiah Jais Ms Nurfarain bt Azmi *Alya Kalisya binti Mohd Razif* *Hikriz bin Hairil Nizam* *Arissa Hani binti Naimi*	• Operate all printing, photostating and other related services • Prepare materials as requested by secretariats

Section	Person-in-charge	Guideline
Self Management and Adaptability (2S)	Mdm Fadzlyaton bt Saad (H) All Housemasters and Housemistress- *Linath Kumar a/l A. Selvakumar* *Afrina Asma' Alhannah binti Azhan*	• To evaluate candidates' personality and character based on forms given. These individuals are not attached to any groups and move around to evaluate all participants when activities are being held • To evaluate the diary reflection written by the candidates every morning • 2S teachers are to monitor the marks given by the facilitators in the 2S forms • Daily reflection and 2S form marks will be totalled up to have the personality that is going to be included in the student's report
IT and Computer Facility	Mr Mohd Faizal b. Mahmod (H) Mr Haziq Asyraf b. Hamidi Mr Mahmud Khalil b. Mohd Ali	• To provide electronic devices and Internet connectivity needed for the secretariats and assessors
Data Entry	Mr Muhammad Azim Izzuddin b. Mohd Amin (H) Mr Haziq Asyraf b. Hamidi Mdm Morni Yangti Man *Nuaim Nukman bin Mohamad Sah (G1)* *Linath Kumar a/p Selvakumar (G2)* *Ayesha Elena Shah binti Zain Shah (G3)* *Arissa Hani binti Naimi (G4)* *Lau Weing Xi (G6)* *Nur Hanani binti Shamsul Firdaus (G7)* *Muhd Adam Zachary bin Mohd Ali (G8)* *Norman Widad bin Nordin (G9)* *Athena Siow (G10)* *Muhammad Imran Iman bin Ahmad Terrirudin (G11)* *Haikal Akhyar bin Wafi Nazrin (G12)* *Afrina Asma' Alhannah binti Azhan (G13)* *Alya Kalisya binti Mohd Razif (G14)* *Nia Katarina binti Abdul Razak (G15)* *Muhammad Raid Danial bin Mohd Zuraimi (G16)* *Izz Qhaereen Zahra binti Ibrahim (G17)* *Rasyidah Khairiah binti Md Raffae (G18)* *Karlyssa Lana binti Faizal (G19)* *Caelystar Valentina Ng May Zher (G20)*	• Key-in data received throughout the RBS programme for school records • To process candidates' personal information which is to be kept private and confidential

Great Hall Events		
Section	**Person-in-charge**	**Guidelines**
Event Coordinator	*Mr Muhammad Azim Izzuddin b. Mohd Amin* *Harith Adam bin Khairul Amri* *Nur Hanani binti Shamsul Firdaus* *Muhammad Faiz bin Mahdzir* *Khadra binti Mohd Azrul*	• Ensure the flow of all programmes runs smoothly • To discuss the flow of the event with the secretariats • Students will assemble at the admin foyer and enter the Great Hall with a cheer led by the facilitators • To ensure videos that are prepared by the Multimedia team will be shown to parents in the Great Hall • To ensure all ushers distribute goodie bags to parents at the counter during bags to parents at the counter during check out day
Master of Ceremony	*Mdm Shazra Abdul Wahid* *Adlin Nabilah Ahmad Husni* *Taufiq Aris bin Johan Aris*	• Official hosts of the briefing session for the parents • To remind all parents to put their phones on silent mode during the briefing session
Doa Recital	*Mr Muhammad 'Izzudden bin Zawawi haikal Akhyar bin Wafi Nazrin* *Nuaim Nukman bin Mohamad Sah*	• Facilitator in-charge is to prepare and lead the candidates for their prayers

Registration (In)		
Section	**Person-in-charge**	**Guidelines**
Entrance Exam Invigilator	*Mdm Kamilah Salim Khan (H)* *Siti Aishah binti Dilif* *Nursuryati binti Shaaban*	• Supervise candidates when taking the examinations • Questions and answer scripts must be returned to Mdm Morni for recording purposes • Follow the standard operation procedure of entrance exam
PA System, Venue Preparation, Banner and Signage	*Mr Fazilah Abd Rahim (H)* *Mr Roslan Mustafa* *Mr Abu Bakar Ubaidah Ali* *Mr Mohd Herizan Mohd Yunos* *Mr Mohd Zakee Muhammad Bakar* *Mr Ali Rahim Jaamat* *Mr Samadin Razali* *Muhammad Raid Danial bin Mohd Zuraimi* *Rasyidah Khairiah binti Md Raffae* *Karlyssa Lana binti Faizal*	• To support any technical work needed for registration • Ensure tables, extension wires, stand fans and partition boards are placed as in the floor plan • Lay out all banners and signs • All signages must be positioned properly and are viewable to guide the parents • Support the technical work needed for all events in the Great Hall throughout RBS
Traffic, Parking Control & Security	*Mr Fazilah Abd. Rahim (H)* *Mr Samadin Razali* *Mr Ali Rahim Jaamat Mr Saffinye Saad* *Alya Kalisya binti Mohd Razif* *Hikriz bin Hairil Nizam*	• Regulate all vehicles in the school compound • No vehicles should be parked at the admin foyer compound and the road near the cafeteria
Transportation	*Mr Fazilah Abd. Rahim (H)* *Mr Mohamad Othman Basir* *Mr Mohd Salleh Hassan* *Mr Johar Buang* *Mr Sa'ari b Mohd.Yusof*	• Receive the candidate's luggage from the luggage counter and deliver them to their respective dormitories.

Section	Person-in-charge	Guidelines
Usher	*Mr Omar Mohd. Dam (H)* *Ms Sarah Aida Abd. Hadi* *Ms Adrin Teo Yee Chin* *Mdm Fadzlyaton Saad* *Mr Abu b. Ibrahim* *Mr Azmi Muhammad* *Mr Kevin Chua Chye Kiong* *Mdm Nor Lina Iryani bt. Ab Majid* *Mr Tan Hiang Hong* *All facilitators*	• To guide all candidates to the registration counter and welcome parents to the Great Hall
Enquiries & Information Counter	*Mdm Rokiah Faroog (H)* *Ms Sarah Aida Abd Hadi* *Mdm Morni Yangti Man* *Harith Adam bin Khairul Amri* *Nur Hanani binti Shamsul Firdaus*	• Provide information to the candidate's and parents regarding the program/school curriculum/school activities or any relevant details
Luggage Counter	*Mr Alias Saparon (H)* *Mr Mustapa Salleh* *Mr Mohd Zulkifli Che Tun* *Mr Mohammad Nadzifuddin Muhd Supian* *Mr Mohd Din b. Mat Hasin* *Mr Md Zaki b. Ramly* *Mr Yusry b. Mohd Hanapi* *Mdm Syaza Elyna bt. Ali Nordin* *Mdm Azi Azura Arzunaidi* *Alyn Ardyla binti Adnan* *Muhammad Arina Daniel bin Muhammad Azry* *Mifzar bin Mahathir* *Meor Emir Iskandar bin Meor Ari Iskandar* *Nur Qistina Afiqah binti Shaibi* *Norman Widad bin Nordin* *Wan Adlina Alisa Binti Wan Zainal Adileen* *Wan Nurain Adriana binti Mohd Hassan*	• Receive the luggage from the candidates and pass them over to the person in charge for transporting luggage. • Ensure that the bags have been properly arranged according to their dorms and each luggage has been tagged accordingly. • Ensure all bags are tagged properly. Tagging is done by secretariats.

Section	Person-in-charge	Guidelines
Check-in Counter	*Mdm Nur Hazwani Mohd Nor (H)* *Mdm Mazrifah Kaslar* *Mdm Norbaya Abdul Hadi* *Mdm Fatiah Jais* *Mdm Siti Fauzillah Abdullah* *Ms Siti Nadiah bt Md Said* *Mr Farhan Ashman bin Mohd Zaid* *Mr Mohammas Khairul Asyraf bin M. Nor Afandi* *Dzuldiny Hussain bin Dzulkeflee* *Muhammad Imran Iman bin Ahmad Terriudin* *Ashley Chong Ru Ping* *Caelystar Valentina Ng May Zher* *Muhammad Amir Haiqal bin Ahmad Akmal* *Haikal Akhyar bin Wafi Nazrin* *Izz Qhaereen Zahra binti Ibrahim* *Karlyssa Lana binti Faizal* *Arissa Hani binti Naimi* *Muhd Adam Zachary bin Mohd Ali* *Athena Siow* *Linath Kumar a/l A. Selvakumar* *Afrina Asma' Alhannah binti Azhan* *Sofea binti Mohd Shan* *Suchindra Rameswaran* *Nur Irdina Binti Rosli*	• To ensure candidates have the documents needed for registration • To hand candidates a slip with their group number prior proceed to the registration counter Ensure all documents are prepared properly during check-in at the registration counter
Registration Counter	*Mdm Nur Hazwani Mohd Nor* *Mdm Mazrifah Kaslar* *Mdm Norbaya Abdul Hadi* *Mdm Fatiah Jais* *Mdm Siti Fauzillah Abdullah* *Nuaim Nukman bin Mohamad Sah* *Nurul Qailah binti Hashim* *Rasyidah Khairiah binti Md Raffae* *Nia Katarina binti Abdul Razak* *Muhammad Qhalif Azariq bin Sahzan* *Muhammad Raid Danial bin Mohd Zuraimi*	• Receive documents from the candidates, staple them together and put it into the respective group's tray • Hand in candidate's tag and luggage tags • Ask about and record the candidate's allergies and submit the report immediately to Mr Zaharin • To keep all candidates' valuables (money, handphones and etc) in an envelope which will be kept in a safety box • To ensure all the original certificates (if there is any) are returned to respective candidates after selection has ended
Payment Counter	*Mdm Tan Puay Tin (H)* *Mdm Nurul Hasimah Ismail* *Mdm Hariati Saring* *Ms Suraidah bt. Mohd Sa'eet*	• Prepare the KYS Official printed receipt with the candidate's name on it • Issue the receipts upon payment to students immediately • Ensure all cash money is kept safe

Other Committee Members		
Section	**Person-in-charge**	**Guidelines**
Logistics, Health & Welfare, Discipline & Safety	*Mr Omar bin Mohd Dam (H)* *Housemasters & Housemistress* *Assistant Housemasters* *Mr Mustapa Salleh* *Mr Alias Saparon* *Mr Mohammad Nadzifuddin Muhd Supian* *Mdm Syaza Elyna bt. Ali Nordin* *Mdm Azi Azura Arzunaidi* *Mdm Nur Haryani Abd Aziz* *Ms Suhana bt. Zainal* *Muhammad Raid Danial bin Mohd Zuraimi* *Rasyidah Khairiah binti Md Raffae*	• Manage all resources, issues concerning the health and welfare of the candidates • Maintain discipline, and assures safety of everyone
Multimedia & Photography	*Mr Abd Aziz Hj Nawi (H)* *Mr Azzley Md Yusof* *Mdm Khairunnisa bt Rosli* *Mr Md. Zaki Ramly* *Salahuddin Yusuf bin Faizal* *Imran Haziq bin Zainnurain* *Yasmin Adhlin binti Saiful Adhli*	• Responsible for all multimedia presentations, and records of videos and photos • To ensure videos/ photos of activities are recorded and passed to Event Coordinator to be viewed in the Great Hall
Make A Start	*Mr Muhammad Azim Izzuddin b. Mohd Amin* *Ms Adrin Teo* *Mr Ng Kim Suai* *Muhammad Faiz bin Mahdzir* *Khadra binti Mohd Azrul* *Hana Adleena binti Abdul Hakim* *Harvynna Kaur Kler* *Nurhasya binti Mahadzir* *Arwena Padme Parameswaran* *Puteri Qistina binti Adnan* *Taqriz Aris bin Johan Aris* *Muhammad Qhalif Azariq bin Sahzan* *Andi Nur Qistina Rania binti Abd Jalil*	• A warm-up session for all candidates to familiarize themselves with their group mates
Students' Performing Arts Talents Assessment (SPATA)	*Ms Adrin Teo* *Mr Ng Kim Suai* *Hana Adleena binti Abdul Hakim* *Harvynna Kaur Kler* *Nurhasya binti Mahadzir* *Arwena Padme Parameswaran* *Puteri Qistina binti Adnan* *Taqriz Aris bin Johan Aris* *Muhammad Qhalif Azariq bin Sahzan* *Andi Nur Qistina Rania binti Abd Jalil*	• Monitor all group and individual performances as well as to conduct practice rehearsals • Handle the Rising Star Night

Section	Person-in-charge	Guidelines
Physical Test & Psychomotor	*Mr Rashidi b. Uyop (H)* *Mdm Nur Kamilah Salim Khan* *Mdm Farah Azwani Kamarulzaman* *Mr Mohd Zulkifli Che Tun* *Mr Mohd Din b. Mat Hasin* *Mr Yusry b. Mohd Hanapi* *Mr Md Zaki b. Ramly* *Norman Widad bin Nordin* *Ashley Chong Ru Ping*	• To coordinate all sports related activities, which include several standard physical requirement tests • Those with medical problems are to be excused from such activities • To prepare back-up plan if it happens to be raining
Food & Accommodation	*Mr Zaharin Sidik (H)* *Mr Abd. Malek Md Yusoff* *Mr Addi Ezli Ahmad* *Mr Azami Mohamad Rashid* *Mdm Esah Mohd* *Mr Halimi Ahmad* *Mr Ismail Daud* *Mr Mohd Hairulnizam Nor* *Mr Mohd. Khairol Hassan* *Mr Mohd. Faizal Zainal* *Mr Naszri Mohamed* *Mr Shukri bin Ibrahim* *Mr Zahrizai Zakaria* *Mr Asbullah Abu Bakar* *Mr Norazuan Borhan* *Sofea binti Mohd Shan* *Haikal Akhyar bin Wafi Nazrin*	• In charge of keeping account of all food related issues, and to keep track of any candidates who have any food related allergies • Ensure that all facilities can accommodate all candidates • To prepare food based on the lists given by Mdm Mazrifah concerning candidates' allergies.
Medical Check-Up	*Ms Suhana bt. Zainal (H)* *Mdm Azi Azura Arzunaidi* *Mdm Syaza Elyna bt. Ali Nordin* *MMC Doctors and nurses*	• Find out the doctor assigned for the medical check-up • Make sure doctors are at their designated places by the scheduled time, and are on time. • Check up on each candidate's current health status which includes a blood pressure test and the measurement of their height and weight.
Religious Activities	*Mr Mohd 'Izzudeen b. Zawawi* *Mdm Suhaini Omar* *Nik Naili binti Azif* *Hafiz Farhan bin Mohd Nizam*	• Conduct prayer sessions • Appoint *muazzin* among the candidates

Registration (Out)		
Section	**Person-in-charge**	**Guidelines**
Usher	*Mr Omar Mohd. Dam (H)* *Ms Sarah Aida Abd. Hadi* *Ms Adrin Teo Yee Chin* *Mdm Fadzlyaton Saad* *Mr Abu b. Ibrahim* *Mr Azmi Muhammad* *Mr Kevin Chua Chye Kiong* *Mdm Nor Lina Iryani bt. Ab Majid* *Mr Tan Hiang Hong* *All facilitators*	• Assist candidates and parents to their respective check-out counters • To make sure all parents receive their goodie bags before entering the Great Hall
PA System, Venue Preparation, Banner and Signage	*Mr Fazilah Abd Rahim (H)* *Mr Roslan Mustafa* *Mr Abu Bakar Ubaidah Ali* *Mr Mohd Herizan Mohd Yunos* *Mr Mohd Zakee Muhammad Bakar* *Mr Ali Rahim Jaamat* *Mr Samadin Razali* *Muhammad Raid Danial bin Mohd Zuraimi* *Rasyidah Khairiah binti Md Raffae* *Karlyssa Lana binti Faizal*	• Ensure that the PA system is well set and the venues for the event are well prepared with the equipment needed as stated in the floor plan • Make sure that the banner and signage are prepared and displayed clearly to guide the parents
Goodie Bag Counter	*Mdm Rokiah Faroog Ahmad (H)* *Mdm Amelia Abd Wahit* *Mdm Aini Awang* *Mdm Morni Yangti Man* *Mdm Natasya Mohammad* *Mdm Siti Rafidah binti A. Rahman* *Mdm Amelia bt Abd. Wahit*	• Distribute goodie bags to the candidates before leaving the program • Make sure that the individual certificate and group photo is in each goodie bag • Collect the luggage coupon
Check-Out Counter	*Mdm Fadzlyaton bt. Saad (H)* *Mdm Fatiah Jais* *Mdm Norbaya Abdul Hadi* *Mdm Hariati Saring* *Mdm Siti Fauzilah Abdullah* *Ms Nurfarain bt Azmi* *Dzuldiny Hussain bin Dzulkeflee* *Muhammad Imran Iman bin Ahmad Terriu-din* *Ashley Chong Ru Ping* *Caelystar Valentina Ng May Zher* *Muhammad Amir Haiqal bin Ahmad Akmal* *Haikal Akhyar bin Wafi Nazrin* *Izz Qhaereen Zahra binti Ibrahim* *Karlyssa Lana binti Faizal* *Arissa Hani binti Naimi* *Muhd Adam Zachary bin Mohd Ali* *Athena Siow* *Linath Kumar a/l A. Selvakumar* *Afrina Asma' Alhannah binti Azhan* *Sofea binti Mohd Shan* *Suchindra Rameswaran* *Nur Irdina Binti Rosli*	• Distribute the check-out slips to the candidates/parents • All check-out slips must be signed by the candidate's parents

Section	Person-in-charge	Guidelines
Luggage Counter	*Mr Alias Saparon (H)* *Mr Mustapa Salleh* *Mr Mohd Zulkifli Che Tun* *Mr Mohammad Nadzifuddin Muhd Supian* *Mr Mohd Din b. Mat Hasin* *Mr Md Zaki b. Ramly* *Mr Yusry b. Mohd Hanapi* *Mdm Syaza Elyna bt. Ali Nordin* *Mdm Azi Azura Arzunaidi* *Alyn Ardyla binti Adnan* *Muhammad Arina Daniel bin Muhammad Azry* *Mifzar bin Mahathir* *Meor Emir Iskandar bin Meor Ari Iskandar* *Nur Qistina Afiqah binti Shaibi* *Norman Widad bin Nordin* *Wan Adlina Alisa Binti Wan Zainal Adileen* *Wan Nurain Adriana binti Mohd Hassan*	• Receive the luggage from the candidates and pass them over to the person in charge for transporting luggage • Ensure that the bags have been properly arranged according to their dorms and each luggage has been tagged accordingly.
Traffic, Parking Control & Security	*Mr Fazilah Abd. Rahim (H)* *Mr Samadin Razali* *Mr Ali Rahim Jaamat Mr Saffinye Saad* *Alya Kalisya binti Mohd Razif* *Hikriz bin Hairil Nizam*	• Regulates all vehicles in the school compound • No vehicles should be parked at the admin foyer compound and the road near the cafeteria

Panels		
Section	**Person-in-charge**	**Guidelines**
Interview Session	**Mdm Nur Hafizah bt Abd Hamid(H)** ***Mahisha a/p Munisuaran*** ***Muhammad Imran Iman bin Ahmad Terrirudin*** ***All Facilitators***	• Prepare question sets for interviewers • Prepare assessment forms • Students are to be interviewed to know them better and to evaluate their communication skills • All interviews must be conducted in English • Comments on each candidate's performance during the interview must be briefly explained • Facilitators will make sure that all candidates will carry out the interview session and the medical check up simultaneously.
Student Evaluation	**Conversation and Language Qualities** Mr Kevin Chua Chye Kiong (H) **Decision Making and Thinking Qualitites** Mdm Azween bt. Sabtu (H) *Nurul Qailah binti Hashim* *Nuaim Nukman bin Mohamad Sah*	Prepare the QS2 Conversation and Communication Qualities, Decision Making and Thinking Qualities activities • Make sure that all the assessment forms have been filled up and written with comments by their respective assessors
	All assessors	• Evaluate the candidate's performance throughout the whole program • Give comments about all the candidates • Fill in the QS2 assessment form for each candidate in the group • All group assessors must key in an overall remark of each candidate in their groups on the 29th of November 2018 during the anchoring session. • Please refer to Assessor Guideline in the QS2 booklet.
	All facilitators	• Assist the candidates throughout the program in the event of any difficulties. • Help the assessors evaluate the students at the end of the program.

6.0 TENTATIVE OF PROGRAMME

Pre-RBS Day: 22nd November 2019 (Friday)

<table>
<tr><th>TIME</th><th>ACTIVITY</th><th>VENUE</th><th>REMARKS</th><th></th></tr>
<tr><td>9.00 am</td><td>Dry Run</td><td>Admin Foyer</td><td>ALL Facilitators &</td><td rowspan="5">Secretariats on duty:
1. Harith Adam bin Khairul Amri
2. Nur Hanani binti Shamsul Firdaus
3. Muhammad Faiz bin Mahdzir
4. Khadra binti Mohd Azrul
Attire:
Facilitators & secretariats
● Saturday On attire</td></tr>
<tr><td rowspan="4">10.00 am</td><td>Set up
1. Check-in counter
2. Registration counter
3. Payment counter
4. Inquiries & Information Counter</td><td>Admin Foyer</td><td>Equipment needed:
1. Long table – 4 units
2. Exam table – 3 units
3. Round table – 1 unit
4. Table cloth – 20 units
5. Foldable chairs – 27 units
6. Portable standing fan – 5 units
7. Plug point for laptops – 8 units
8. Pop-up Display – 2 units (Information and Extension)
9. Partition board – 2 units
10. Walkie-talkie – 3 units</td></tr>
<tr><td>Set-up;
1. KYS welcoming banner
2. KYS Bunting
3. Car Park Area Signboard
4. Registration Area Signboard</td><td>KYS main entrance & Great Hall compound</td><td>Equipments needed:
1. White board
2. Signage
3. Banner</td></tr>
<tr><td>Final preparations for registration materials</td><td>Operation Room</td><td>Equipments needed:
1. Name tags for candidates, assessors and facilitators.
2. Luggage tags & rubber band
3. Table label</td></tr>
<tr><td>Final preparation for QS2 activity materials</td><td>Admin 2</td><td>Equipments needed:
1. Clipboard for assessors – 40 pcs
2. Clipboard for facilitators – 20 pcs
3. QS2 materials
4. PVC tray – 20 units</td></tr>
</table>

***Any changes to this tentative schedule will be informed from time to time**

DAY 1: 23rd November 2019, Saturday (All candidates)

<table>
<tr><th>TIME</th><th>ACTIVITY</th><th>VENUE</th><th>REMARKS</th><th></th></tr>
<tr><td>8.30 am</td><td>Registration</td><td>Admin Foyer</td><td>1. Students will adjourn to transit points (academic rooms, theatrettes and specialist rooms).
2. A survey will be conducted by facilitators (t-shirt size, allergies and spelling of name)</td><td rowspan="12">Secreatriat on Duty:
Harith Adam bin Khairul Amri

Attire:

Teachers & Staff
• Saturday Attire

Facilitators & Secretariats
• School Uniform

RBS Students
• School Uniform</td></tr>
<tr><td rowspan="4">10.00 am</td><td>Briefing by the Principal</td><td>Great Hall</td><td>PARENTS ONLY</td></tr>
<tr><td>Schedule & dormitories rules and regulations</td><td rowspan="3">Dining Hall</td><td>All candidates</td></tr>
<tr><td>SPATA– Briefing</td><td>Secretariats on duty:
1. Harvynna Kaur Kler
2. Andi Nur Qistina Rania binti Abd Jalil</td></tr>
<tr><td>Morning Break</td><td>Facilitators on duty:
1. Zharif Airiss bin Rizwal
2. Aisya Belle binti Sulaiman</td></tr>
<tr><td rowspan="3">11.00 am</td><td>Medical Check-up 1</td><td rowspan="2">KYSIS Block</td><td rowspan="3">Facilitators on duty:
1. Muhammad Irfan bin Adlan
2. Wan Nurain Adriana binti Mohd Hassan</td></tr>
<tr><td>Photography session 1</td></tr>
<tr><td>SPATA Practice</td><td>Respective Rooms</td></tr>
<tr><td>12.00 pm</td><td>Check-in to dorms</td><td>Respective dormitories</td><td>1. All luggages will be loaded onto the van and buses.
2. Candidates will proceed to their repsective dormitories and unload their luggage.
3. Facilitator will assist their group members.</td></tr>
<tr><td rowspan="2">1.00 pm</td><td>Zohor Prayers</td><td>Surau</td><td rowspan="2">Facilitators on duty:
1. Adam Harith bin Azam</td></tr>
<tr><td>Lunch</td><td>Dining Hall</td></tr>
<tr><td rowspan="3">2.00 pm</td><td>Medical Check-up 2</td><td rowspan="2">KYSIS Block</td><td rowspan="2">1. Alternative place (if it rains), Dining Hall.
2. Facilitators will make sure their groups are there on time.</td></tr>
<tr><td>Photography session 2</td></tr>
<tr><td>SPATA Practice</td><td>Respective</td></tr>
<tr><td rowspan="2">4.00 pm</td><td>Afternoon Break</td><td>Dining Hall</td><td rowspan="2">Facilitators on duty:
1. Mifzar bin Mahathir
2. Trisha Sofeia binti Mohd Tahir</td></tr>
<tr><td>Asar prayer</td><td>Surau</td></tr>
</table>

<table>
<tr><td>5.00 pm</td><td>Psychomotor 1– Games & Skills</td><td>School Field</td><td>All facilitators</td><td rowspan="8">Attire:
Teachers and Staff
• Smart casual

Facilitators & RBS Students
• Baju Melayu (boys)
• Baju Kurung (girls)
• Corporate shoes

Secretariats
• Hussein 18</td></tr>
<tr><td>6.30 pm</td><td>Self preparation</td><td>Respective Dormitories</td><td>On duty :
RBS Dorm Leaders</td></tr>
<tr><td rowspan="2">7.00 pm</td><td>Dinner</td><td>Dining Hall</td><td rowspan="2">Facilitators on duty:
1. Isyraf Hilman bin Zahid
2. Amyra Alya binti Abdul-lah</td></tr>
<tr><td>Maghrib Prayer</td><td>Surau</td></tr>
<tr><td>8.00 pm</td><td>House keeping</td><td>Great Hall</td><td>Teacher on duty:
Housemasters/ Housemistresses</td></tr>
<tr><td>8.30 pm</td><td>SPATA Rehearsal</td><td>Respective rooms</td><td>Secretariats on duty:
1. Harvynna Kaur Kler

*Facilitators are required to bring own laptops and speakers.</td></tr>
<tr><td rowspan="2">10.00 pm</td><td>Isya’ prayer</td><td>Surau</td><td rowspan="2">Facilitators on duty:
1. Taufiq Aris bin Johan Aris
2. Nadia Nur Danisha Mohd Said
*All candidates will fill up their own reflection forms.
*Pencils and forms will be provided.</td></tr>
<tr><td>Supper</td><td>Dining Hall</td></tr>
<tr><td>10.45 pm</td><td>Lights off</td><td>Respective dormitories</td><td>On duty:
RBS Dorm Leaders</td></tr>
</table>

***Any changes to this tentative schedule will be informed from time to time**

DAY 2: 24th November 2019, Sunday (All candidates)

<table>
<tr><th>TIME</th><th>ACTIVITY</th><th>VENUE</th><th>REMARKS</th><th></th></tr>
<tr><td rowspan="2">6.00 am</td><td>Wake-up call</td><td>Respective dormitories</td><td rowspan="3">Facilitators on duty:
1. Muhammad Haris bin Mohd Khilmi
2. Nur Hielwa Layaly binti Mohd Rodzi</td><td rowspan="8">Secreatriat on Duty:
Nur Hanani bt Shamsul Firdaus
Attire:
Teachers & Staff
• Smart Casual

Facilitators
• Hussein 19

Secretariat
• Razak 19

RBS Students
• White Shirt
• Track bottoms
• Sport Shoes</td></tr>
<tr><td>Subuh prayers</td><td>Surau</td></tr>
<tr><td rowspan="2">7.00 am</td><td>Breakfast</td><td rowspan="2">Dining Hall</td></tr>
<tr><td>Daily reflection</td></tr>
<tr><td>7.30 am</td><td>QS2 Briefing</td><td>Great Hall</td><td rowspan="2">Assessors must be ready in the designated rooms.
Facilitators on duty:
1. Meor Emir Iskandar bin Meor Ari Iskandar
2. Putri Safea Arisya binti Juraimi Azahar</td></tr>
<tr><td>8.00 am</td><td>QS2– Decision Making & Thinking Qualities</td><td>Respective rooms</td></tr>
<tr><td>10.30 am</td><td>Morning Break</td><td>Dining Hall</td><td>Facilitators on duty:
1. Nik Hazeeq Mirza bin Nik Muhammad Hanafi
2. Dhiya Farhanah binti Shahbodin</td></tr>
<tr><td>11.00 am</td><td>QS2– Conversa-tion & language Qualities</td><td>Respective rooms</td><td>Facilitators on duty:
1. Roshan James a/l Robert James
2. Dhafina Azra binti Aznan Ezrale</td></tr>
<tr><td rowspan="2">1.00 pm</td><td>Zohor prayer</td><td>Surau</td><td rowspan="2">Facilitators on duty:
1. Mohamed Nabil bin Mohamed Fauzi
2. Alia Syahirah binti Rosman</td></tr>
<tr><td>Lunch</td><td>Dining Hall</td></tr>
<tr><td>2.00 pm</td><td>SPATA Assessment</td><td>Respective rooms</td><td>Secretariats on duty :
1. Wan Muhammad Aiman bin Wan Hassan
2. Aina Batrisya binti Hashimy</td></tr>
</table>

4.00 pm	Asar prayer	Surau	**Facilitators on duty:** 1. Azfarul Azizi bin Azman 2. Nur Qistina Afiqah binti Shaibi	Teachers & Staff • Smart Casual Facilitators & Secretariats • Smart Casual RBS Students • Baju Melayu (boys) • Baju Kurung (girls) • Corporate shoes
	Afternoon break	Dining Hall		
5.00 pm	Psychomotor 2– Physical Fitness	School Field	All facilitators	
6.30 pm	Self Preparation	Respective dormitories	**On duty :** RBS Dorm Leaders	
7.00 pm	Dinner	Dining hall	**Facilitators on duty :** 1. Arman Thaqif bin Azlan 2. Yasmin Ahmad Zulqarnain	
	Maghrib prayer	Surau		
8.00 pm	SPATA– Night of Rising Star	Great Hall	**Secretariats on duty :** 1. Andi Nur Qistina Rania binti Abd Jalil	
10.00 pm	Isya' prayer	Surau	**Facilitators on duty :** 1. Farid Ammar bin Rosli	
	Supper	Dining Hall		
10.45 pm	Lights off	Dormitories	**On duty:** RBS Dorm Leader	

***Any changes to this tentative schedule will be informed from time to time**

DAY 3: 25th November 2019, Monday (Self-funded candidates)

<table>
<tr><th>TIME</th><th>ACTIVITY</th><th>VENUE</th><th>REMARKS</th><th></th></tr>
<tr><td rowspan="2">6.00 am</td><td>Wake-up call</td><td>Dormitories</td><td rowspan="2">Facilitators on duty:
1. Megat Raimi bin Hezree Azwan
2. Arianna Saiful</td><td rowspan="10">Secretariat on Duty:
Muhammad Faiz bin Mahdzir

Attire:
Teachers & Staff
• Smart Casual
Facilitators & secretariats
• RBS Shirt
RBS Students
• Interview Attire</td></tr>
<tr><td>Subuh prayers</td><td>Surau</td></tr>
<tr><td rowspan="2">7.00 am</td><td>Breakfast</td><td rowspan="2">Dining Hall</td></tr>
<tr><td>Daily Reflection</td></tr>
<tr><td>7.30 am</td><td>Interview briefing</td><td>Great Hall</td><td rowspan="2">Facilitators on duty:
1. Hafiz Farhan bin Mohd Nizam
2. Farah Yasmin binti Mohamad Nahar
Secretariat on duty:
1. Mahisha a/p Munisuaran
2. Muhammad Imran Iman bin Ahmad Terrirudin</td></tr>
<tr><td>8.00 am</td><td>Interview session 1</td><td>Respective rooms</td></tr>
<tr><td>10.30 am</td><td>Morning Break</td><td>Dining Hall</td><td>Facilitators on duty:
1. Adam Emir Haziq bin Khairul Nizam
2. Nur Zahra Natasha binti Norzaifizy</td></tr>
<tr><td>11.00 am</td><td>Interview session 2</td><td>Respective rooms</td><td>Facilitators on duty:
1. Nor Raeyn Rezqi bin Abu Zaharoff
2. Tengku Nureen Ameera binti Tengku Saifudin</td></tr>
<tr><td rowspan="2">1.00 pm</td><td>Lunch</td><td>Dining hall</td><td rowspan="2">Facilitators on duty:
1. Zharif Airiss bin Rizwal
2. Aisya Belle binti Sulaiman</td></tr>
<tr><td>Zohor prayer</td><td>Surau</td></tr>
<tr><td>2.00 pm</td><td>Program assessment</td><td>Respective rooms</td><td>Facilitators on duty:
1. Muhammad Irfan bin Adlan
2. Wan Nurain Adriana binti Mohd Hassan</td></tr>
<tr><td>3.00 pm</td><td>Closing</td><td>Great Hall</td><td rowspan="2">Facilitators on duty:
1. Adam Harith bin Azam
2. Miza Alisya binti Mohd Zameer</td></tr>
<tr><td rowspan="2">4.00 pm</td><td>Registration out</td><td rowspan="2">Admin Foyer</td></tr>
<tr><td>Dismissal</td></tr>
</table>

DAY 3: 25th November 2019, Monday (Entrance Exam candidates)

TIME	ACTIVITY	VENUE	REMARKS	
6.00 am	Wake-up call	Dormitories	**Facilitators on duty:** 1. Megat Raimi bin Hezree Azwan 2. Arianna Saiful	**Secretariat on Duty:** Muhammad Faiz bin Mahdzir **Attire:** Teachers & Staff • Smart Casual Facilitators & secretariats • RBS Shirt RBS Students • Interview Attire
	Subuh prayers	Surau		
7.00 am	Breakfast	Dining Hall		
	Daily Reflection			
7.30 am	Interview briefing	Great Hall	**Facilitators on duty:** 1. Hafiz Farhan bin Mohd Nizam 2. Farah Yasmin binti Mohamad Nahar **Secretariat on duty:** 1. Mahisha a/p Munisuaran 2. Muhammad Imran Iman bin Ahmad Terrirudin	
8.00 am	Interview session 1	Respective rooms		
10.30 am	Morning Break	Dining Hall	**Facilitators on duty:** 1. Adam Emir Haziq bin Khairul Nizam 2. Nur Zahra Natasha binti Norzaifizy	
11.00 am	Interview session 2	Respective rooms	**Facilitators on duty:** 1. Nor Raeyn Rezqi bin Abu Zaharoff 2. Tengku Nureen Ameera binti Tengku Saifudin	
1.00 pm	Lunch	Dining hall	**Facilitators on duty:** 1. Zharif Airiss bin Rizwal 2. Aisya Belle binti Sulaiman	
	Zohor prayer	Surau		
2.00 pm	Program assessment	Respective rooms	**Facilitators on duty:** 1. Muhammad Irfan bin Adlan 2. Wan Nurain Adriana binti Mohd Hassan	
3.00 pm	Entrance Exam	Respective venues	**Facilitators on duty:** 1. Mifzar bin Mahathir 2. Trisha Sofeia binti Mohd Tahir	
5.00 pm	Recreational time	School Field	**Facilitators on duty:** 1. Isyraf Hilman bin Zahid 2. Amyra Alya binti Abdullah	

6.30 pm	Self Preparation	Respective dormitories	**On duty :** RBS Dorm Leaders	Teachers & Staff • Smart Casual Secretariats & Facilitators • Saturday On RBS Students • Baju Melayu (boys) • Baju Kurung (girls) • Corporate shoes
7.00 pm	Dinner	Dining hall	**Facilitators on duty :** 1. Taufiq Aris bin Johan Aris 2. Nadia Nur Danisha Mohd Said	
	Maghrib prayer	Surau		
8.00 pm	Movie Night– Musical	Great Hall	**Secretariats on duty :** 1. Nurhasya binti Mahadzir 2. Taqriz Aris bin Johan Aris	
10.00 pm	Isya' prayer	Surau	**Facilitators on duty :** 1. Muhammad Haris bin Mohd Khilmi 2. Nur Hielwa Layaly binti Mohd Rodzi	
	Supper	Dining Hall		
10.45 pm	Lights off	Dormitories	**On duty:** RBS Dorm Leader	

***Any changes to this tentative schedule will be informed from time to time**

DAY 3: 25th November 2019, Monday (Yayasan Khazanah candidates)

TIME	ACTIVITY	VENUE	REMARKS	
6.00 am	Wake-up call	Dormitories	**Facilitators on duty:** 1. Megat Raimi bin Hezree Azwan 2. Arianna Saiful	**Secretariat on Duty:** Muhammad Faiz bin Mahdzir **Attire:** Teachers & Staff • Smart Casual Facilitators & secretariats • RBS Shirt RBS Students • Interview Attire
	Subuh prayers	Surau		
7.00 am	Breakfast	Dining Hall		
	Daily Reflection			
7.30 am	Interview briefing	Great Hall	**Facilitators on duty:** 1. Hafiz Farhan bin Mohd Nizam 2. Farah Yasmin binti Mohamad Nahar **Secretariat on duty:** 1. Mahisha a/p Munisuaran 2. Muhammad Imran Iman bin Ahmad Terrirudin	
8.00 am	Interview session 1	Respective rooms		
	Personality test 1			
10.00 am	Morning Break	Dining Hall	**Facilitators on duty:** 1. Adam Emir Haziq bin Khairul Nizam 2. Nur Zahra Natasha binti Nor-zaifizy	
10.30 am	Interview session 2	Respective rooms	**Facilitators on duty:** 1. Nor Raeyn Rezqi bin Abu Zaharoff 2. Tengku Nureen Ameera binti Tengku Saifudin	
	Personality test 2			
1.00 pm	Lunch	Dining hall	**Facilitators on duty:** 1. 1. Zharif Airiss bin Rizwal 2. Aisya Belle binti Sulaiman	
	Zohor prayer	Surau		
2.00 pm	Gala Bestari Night Preparation	Respective venues	**Facilitators on duty:** 1. Meor Emir Iskandar bin Meor Ari Iskandar 2. Putri Safea Arisya binti Juraimi Azahar	
4.00 pm	Asar prayer	Surau	**Facilitators on duty:** 1. Isyraf Hilman bin Zahid 2. Amyra Alya binti Abdullah	
	Afternoon break	Dining Hall		
5.00 pm	Recreational	School field		

6.30 pm	Self Preparation	Respective dormitories	**On duty :** RBS Dorm Leaders	Teachers & Staff • Smart Casual Secretariats & Facilitators • Saturday On RBS Students • Baju Melayu (boys) • Baju Kurung (girls) • Corporate shoes
7.00 pm	Dinner	Dining hall	**Facilitators on duty :** 1. Taufiq Aris bin Johan Aris 2. Nadia Nur Danisha Mohd	
	Maghrib prayer	Surau		
8.00 pm	Movie Night– Musical	Great Hall	**Secretariats on duty :** 1. . Nurhasya binti Mahadzir 2. Taqriz Aris bin Johan Aris	
10.00 pm	Isya' prayer	Surau	**Facilitators on duty :** 1. Muhammad Haris bin Mohd Khilmi 2. Nur Hielwa Layaly binti	
	Supper	Dining Hall		
10.45 pm	Lights off	Dormitories	**On duty:** RBS Dorm Leader	

***Any changes to this tentative schedule will be informed from time to time**

DAY 4: 26th November 2019, Tuesday (Entrance Exam candidates)

TIME	ACTIVITY	VENUE	REMARKS	
6.00 am	Wake-up call	Dormitories	**Facilitators on duty:** 1. Nik Hazeeq Mirza bin Nik Muhammad Hanafi 2. Dhiya Farhanah binti	Secretariat on Duty: Khadra binti Mohd Azrul Attire: Teachers & Staff • Saturday Attire Facilitators & secretariats • School Uniform RBS Students • School Uniform
	Subuh prayers	Surau		
7.00 am	Breakfast	Dining Hall		
	Daily Reflection			
8.00 am	Entrance Examination	Respective rooms	**Facilitators on duty:** 1. Roshan James a/l Robert James 2. Dhafina Azra binti Aznan Ezrale **Secretariat on duty:** 1. Lau Weing Xi 2. Muhd Adam Zachary bin Mohd Ali	
9.45 am	Morning Break	Dining Hall	**Facilitators on duty:** 1. Mohamed Nabil bin Mohamed Fauzi 2. Alia Syahirah binti Rosman	
10.30 am	Registration out	Admin Foyer	**Facilitators on duty:** 1. Wan Muhammad Aiman bin Wan Hassan 2. Aina Batrisya binti Hashimy	
	Dismissal			

***Any changes to this tentative schedule will be informed from time to time**

DAY 4: 26th November 2019, Tuesday (Yayasan Khazanah candidates)

TIME	ACTIVITY	VENUE	REMARKS	
6.00 am	Wake-up call	Dormitories	**Facilitators on duty:** 1. Nik Hazeeq Mirza bin Nik Muhammad Hanafi 2. Dhiya Farhanah binti	Secretariat on Duty: Harith Adam bin Khairul Amri Attire: Teachers & Staff • Saturday Attire Facilitators & secretariats • School Uniform RBS Students • School Uniform
	Subuh prayers	Surau		
7.00 am	Breakfast	Dining Hall		
	Daily Reflection			
7.30 am	Interview briefing– Khazanah Bestari Scholarship programme	Great Hall	**Facilitators on duty:** 1. Azfarul Azizi bin Azman 2. Nur Qistina Afiqah biti Shaibi **Secretariat on duty:** 1. Mahisha a/p Munisuaran 2. Muhammad Imran Iman bin Ahmad Terrirudin	
8.30 am	Interview session- Khazanah Bestari Scholarship programme	Respective rooms		
10.30 am	Morning Break	Dining Hall	**Facilitators on duty:** 1. Mohamed Nabil bin Mohamed Fauzi 2. Alia Syahirah binti Rosman	
1.00 pm	Lunch	Dining hall	**Facilitators on duty:** 1. Farid Ammar bin Rosli 2. Adlin Nabilah Ahmad Husni	
	Zohor prayer	Surau		
2.00 pm	Interview session- Khazanah Bestari Scholarship programme	Respective venues	**Facilitators on duty:** 1. Megat Raimi bin Hezree Azwan 2. Arianna Saiful	
4.00 pm	Asar prayer	Surau	**Facilitators on duty:** 1. Arman Thaqif bin Azlan 2. Yasmin Ahmad Zulqarnain	
	Afternoon break	Dining Hall		
5.00 pm	Interview session	Respective rooms		

6.30 pm	Self Preparation	Respective dormitories	**On duty :** RBS Dorm Leaders	Teachers & Staff • Smart Casual Secretariats • Rahman 18 Facilitators & RBS Students • Baju Melayu (boys) • Baju Kurung (girls) • Corporate shoes
7.00 pm	Dinner	Dining hall	**Facilitators on duty :** 1. Hafiz Farhan bin Mohd Nizam 2. Farah Yasmin binti Mohamad Nahar	
	Maghrib prayer	Surau		
8.00 pm	Gala Bestari Night	Great Hall	**Secretariats on duty :** 1. Rasyidah Khairiah binti Md Raffae	
10.00 pm	Isya' prayer	Surau	**Facilitators on duty :** 1. Adam Emir Haziq bin Khairul Nizam 2. Nur Zahra Natasha binti Norzaifizy	
	Supper	Dining Hall		
10.45 pm	Lights off	Dormitories	**On duty:** RBS Dorm Leader	

***Any changes to this tentative schedule will be informed from time to time**

DAY 5: 27th November 2019, Wednesday (Yayasan Khazanah candidates)

<table>
<tr><th>TIME</th><th>ACTIVITY</th><th>VENUE</th><th>REMARKS</th><th></th></tr>
<tr><td rowspan="2">6.00 am</td><td>Wake-up call</td><td>Dormitories</td><td rowspan="2">Facilitators on duty:
1. Nor Raeyn Rezqi bin Abu Zaharoff
2. Nik Naili binti Azif</td><td rowspan="11">Secretariat on Duty:
Nur Hanani binti Shamsul Firdaus

Attire:
Teachers & Staff
• Smart Casual

Facilitators
• Rahman 19
Secretariats
• Razak 18

RBS Students
• White Shirt
• Track bottoms
• Sport Shoes</td></tr>
<tr><td>Subuh prayers</td><td>Surau</td></tr>
<tr><td rowspan="2">7.00 am</td><td>Breakfast</td><td rowspan="2">Dining Hall</td></tr>
<tr><td>Daily Reflection</td><td>Facilitators on duty:
1. Iman Haziq bin Ahmad Zamani
2. Tengku Nureen Ameera binti Tengku Saifudin
Secretariat on duty:
1. Rasyidah Khairiah binti Md Raffae</td></tr>
<tr><td>7.30 am</td><td>Final interview briefing</td><td>Great Hall</td></tr>
<tr><td>8.30 am</td><td>Interview session with Khazanah Bestari Director– Final stage</td><td>Respective interview rooms</td></tr>
<tr><td>10.30 am</td><td>Morning Break</td><td>Dining Hall</td><td>Facilitators on duty:
1. Zharif Airiss bin Rizwal
2. Aisya Belle binti Sulaiman</td></tr>
<tr><td>11.00 am</td><td>Interview session with Khazanah Bestari Director– Final stage</td><td>Respective rooms</td><td>Facilitators on duty:
1. Muhammad Irfan bin Adlan
2. Wan Nurain Adriana binti Mohd Hassan</td></tr>
<tr><td rowspan="2">12.30 pm</td><td>Lunch</td><td>Dining hall</td><td rowspan="2">Facilitators on duty:
1. Adam Harith bin Azam
2. Miza Alisya binti Mohd Zameer</td></tr>
<tr><td>Zohor prayer</td><td>Surau</td></tr>
<tr><td rowspan="2">1.00 pm</td><td>Registration out</td><td rowspan="2">Admin Foyer</td></tr>
<tr><td>Dismissal</td><td>Facilitators on duty:
1. Mifzar bin Mahathir
2. Trisha Sofeia binti Mohd Tahir</td></tr>
</table>

***Any changes to this tentative schedule will be informed from time to time**

7.0 Grouping List

Group 1

Assessors

Mr Omar bin Mohd Dam
Mdm Farah Azwani binti Kamarulzaman

Facilitators Zharif Airiss
Aisya Belle

Secretariat Nuaim Nukman

No	State	Index No.	Name	Gender	Dorm
1.	Selangor	B1972E	YUSUF AKHMADY B SULAIMAN AKHMADY	Male	A1
2.	Selangor	B1868E	KHALISH FARRIL BIN MOHD IHWAN	Male	A1
3.	Selangor	B1888E	ADAM HARITH ZAKWAN BIN ABDUL RAZAK	Male	A1
4.	Selangor	B1926E	HANI ARISSA BINTI MOHAMMAD NASSER	Female	H1-1
5.	Selangor	B1720	KHALEEDA BINTI MOHD AZRUL	Female	H1-1
6.	Kedah	K1428	NUR QAISARAH IRDINA BINTI AINOL AZMIL	Female	H1-1
7.	W.P.	W0013	DAMIA QAISARA BINTI FAHIMI	Female	H1-1
8.	Kedah	K1605	AINUL IZZATI BT ABDUL JALIL	Female	H1-1
9.	Selangor	B1982E	MUHAMMAD ASYRAF BIN RAMDANI	Male	A1
10.	W.P.	WYK0848SF	PUTERI DANEA BINTI AHMAD MUSTAQIM	Female	H1-1
11.	Melaka	MXP0160SFE	NUR AISYAH BINTI RIDUWAN	Female	H1-1

Group 2

Assessors

Mr Farhan Ashman bin Mohd Zaid
Mdm Rozilayati binti Zainudin

Facilitators Muhammad Irfan
Wan Nurain Adriana

Secretariat Linath Kumar

No	State	Index No.	Name	Gender	Dorm
1.	W.P.	WYK1078SF	YUSUF RAIYAN BIN MUHAMMAD KAMAL	Male	A1
2.	N. Sembilan	N1864E	FAWWAZUL SYAHIR BIN FIRABERI	Male	A1
3.	Selangor	B1750	TUAN AQIL HARITH BIN TUAN UZAINI	Male	A1
4.	Terengganu	T0606	MOHD JACOB ADHAM BIN MOHD SHAZLI	Male	A1
5.	Selangor	B0966	NUR FATIHAH DAMIA BINTI MOHD FARIDAN	Female	H1-1
6.	Selangor	B0684	NUR NESHLIHAN BINTI KHAIRUL AZMI	Female	H1-1
7.	Selangor	B0762	DANIA IZA HIJAZI BT AHMAD RIDHAUDIN	Female	H1-2
8.	Melaka	M1742	SITI ALIA MAISARAH BINTI SHAHARUDIN	Female	H1-2
9.	W.P.	W0990	WAN AREEZ BIN WAN DEEN	Male	A1
10.	Selangor	BXP1239SF	ARYANNA AYESHA BT MOHD SHAZLAN	Female	H1-2
11.	W.P.	WXF0941SFE	ZULAIKHA HANNY SOFEEA BINTI MD KAMARUZZAMAN	Female	H1-2

Group 3

Assessors

Mdm Junaida binti Mohd Amin
Mr Abu bin Ibrahim

Facilitators Adam Harith
Miza Alisya
Secretariat Ayesha Elena

No	State	Index No.	Name	Gender	Dorm
1.	Selangor	B1618	MUHAMMAD SHAUFIZ RIZKY BIN MOHD RAFFY	Male	A1
2.	W.P.	W1418	TENGKU MUHAMAD SHARIL BIN MOHD MUZAMMIL	Male	A1
3.	Selangor	B0892	AIMAN SHAKIR NAZLI BIN AHMAD SHALIMIN	Male	A1
4.	Selangor	B1101	WAN AMELIA AMIRA BINTI WAN ZAINAL ADILEEN	Female	H1-2
5.	Selangor	B1385	BEBE HANI DANYA BINTI MOHD HANIFF	Female	H1-2
6.	W.P.	W0273	HEIDI NAJLA BINTI HELMI	Female	H1-2
7.	Selangor	B1757	AFRINA NAJWA BINTI ABU HASSAN SHAUKI	Female	H1-2
8.	Selangor	B1244	HEZRYN AMYRA BINTI HOSLAN	Female	H1-2
9.	W.P.	W1827	MUQTASAEM BIN ZAHRUL NIZAM	Male	A2
10.	Johor	JXP1131SF	ZAHRA ADHLIN BINTI SHAIFUL ADHLI	Female	H1-3

Group 4

Assessors

Ms Siti Fatimah Azzahra binti Mohd Dan
Mr Asrul Azuan bin Mat Dehan

Facilitators Mifzar Mahathir
Trisha Sofeia
Secretariat Arissa Hani

No.	State	Index No.	Name	Gender	Dorm
1.	W.P.	W0894	AHMAD ZAMEL HYDER BIN MOHAMAD ZAILAN	Male	A2
2.	Selangor	B0595	MUHAMMAD NIYAZ IHTISYAM BIN NOR IDZAM	Male	A2
3.	Selangor	B0895	ARIEZ CARL ADAM BIN A. SUZLAN SHAH	Male	A2
4.	W.P.	W0609	MOHAMMAD HASSAN BIN MOHAMMAD HANIS	Male	A2
5.	W.P.	W1726	SYADIYAH FAQIHAH BINTI AHMAD KHAIRUL SHAHRIN	Female	H1-3
6.	Johor	J0678	IRSYA SOFEA BINTI IRWADI	Female	H1-3
7.	Selangor	B0522	MIA ZAHRA BINTI RIZAL	Female	H1-3
8.	Selangor	B0383	SYEIRA NOUR NAJWA IBRAHIM BINTI ABDUL HAQ	Female	H1-3
9.	Perak	AYK0729SF	MUHAMMAD FAHIM HAFIY BIN MOHD FATHI	Male	A2
10.	Selangor	B0165	ADRYANNA DAMIA BINTI FAIZAL AZHAR	Female	H1-3

Group 5

Assessors

Mr Muhammad Wafi bin Kamarudin
Mdm Siti Norsyahida binti Mohd A. Rashid

Facilitators Isyraf Hilman
Amyra Alya
Secretariat Yasmin Adhlin

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	B1043	AIREL DANISH BIN MOHD AZREEN	Male	A2
2.	Johor	J1294	JOHAN ADHLAN BIN SHAIFUL ADHLI	Male	A2
3.	Johor	J1344	YAW KAI LER	Male	A2
4.	Selangor	BYK0034SF	GENEIEVE SAKTHY BASKARAN	Female	H1-3
5.	Selangor	BYK0142SF	SITI KHADEEJA IMAN BINTI MOHD RADZUAN	Female	H1-3
6.	Selangor	BYK0996SF	NADIA NASIRA BINTI MOHD NASIR	Female	H1-3
7.	Selangor	BYK1039SF	BALQIS BATRISYA BINTI ROSLAN	Female	H1-4
8.	Selangor	BYK0398SF	JESSENIA HANI BINTI JUNAIDI	Female	H1-4
9.	Johor	JYK0578SF	MUHAMMAD ARIF ZAFRI BIN MOHD AZMER	Male	A2
10.	Melaka	MYK0480SF	MUHAMMAD ADAM SUFI BIN MD RIZAM	Male	A2

Group 6

Assessors

Mdm Suhaini binti Omar
Mr Shaheran bin Mohd Yusof

Facilitators Taufiq Aris
Nadia Nur Danisha
Secretariat Lau Weing Xi

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYK1173SF	AIRIEL MARIEZ BIN ARDY SUHAIDY	Male	A2
2.	W.P.	WYK0492SF	SUDHISH	Male	B1
3.	Selangor	BYK0176SF	ZAFRI HAKIMI BIN ZAFRUL HISHAM	Male	B1
4.	Selangor	BYK1551SF	MUHAMMAD NUAIM HADIF BIN MOHAMAD ROSLI	Male	B1
5.	Selangor	B0814	FARRA NADIA BINTI FAZRUL HARRIS @ MOHD FARIS HASIF	Female	H1-4
6.	Terengganu	T1099	IRDINA BATRISYIA BINTI MUHAMMAD NAZAR	Female	H1-4
7.	Selangor	B1484	ARISSA BINTI ABDUL RASHID	Female	H1-4
8.	Selangor	B0263	TUN AYLIN ZAIRA BINTI TUN MUZAMIL LADONI	Female	H1-4
9.	Johor	J0726	CHLOE SIAH XIN LING	Female	H1-4
10.	Selangor	BYD1655SF	NURFATINI SHAHIRAH BT MOHD SADAD	Female	F1

Group 7

Assessors

Mr Sulaiman bin Md. Said
Mdm Nur Hazwani binti Mohd Nor

Facilitators Muhammad Haris
Hielwa Layaly
Secretariat Nur Hanani

No.	State	Index No.	Name	Gender	Dorm
1.	Johor	J1517	LUTH BIN MOHD FUAD	Male	B1
2.	Selangor	B1128	MUHAMMAD AEDAN FAIQ B FAISAL	Male	B1
3.	W.P.	W0177	AMMAR ZAQWAN BIN MOHD AZMI	Male	B1
4.	Selangor	BYK0913SF	NIK ADRIANA BINTI NIK MOHD NAZIF	Female	H1-4
5.	Selangor	BYK0482SF	NURSARA ALYSSA BINTI ZAMRI	Female	H1-4
6.	W.P.	WYK1727SF	SITI ZULAIKHA AR RASHIDY BINTI HARUN	Female	H1-5
7.	Perak	AYK1216SF	LIZ DAMIA FAZWINA BINTI MOHAMMAD MASRIN	Female	H1-5
8.	Selangor	BXF0501SF	LAIQA AKHYAR BINTI WAFI NAZRIN	Female	H1-5
9.	Selangor	BYK1664SF	FARIHAH BALQIS BINTI MUHAMMAD FADZLI	Female	H1-5
10.	Selangor	B1029	MUHAMMAD ARIF IZZUDDIN BIN MOHD AMIN	Male	B1

Group 8

Assessors

Ms Nurul Ashima binti Hamdan
Mr Abd. Aziz bin Hj, Nawi

Facilitators Meor Emir
Putri Safea
Secretariat Adam Zachary

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYK0248SF	MUHAMMAD RAYYAN BIN KHAIRULANNUAR	Male	B1
2.	Selangor	BYK1105SF	QAFLEY BIN BADRULHISHAM	Male	B1
3.	W.P.	WYK1693SF	SYED MU'AZ BIN SYED ZULFIDA	Male	B1
4.	Selangor	BYK1268SF	AIRELL IKHWAN BIN ADNAN	Male	B1
5.	Pahang	C0839	KHAIRUN NISA' SOLEHAH BINTI NAJMUDDIN	Female	H1-5
6.	Selangor	B1823	ALEESHA ZAHRA BINTI SALEHUDDIN	Female	H1-5
7.	Melaka	M1000	NUR ALEEYA BATRISYA BINTI HISSAMMUDIN	Female	H1-5
8.	Selangor	B1830	ANIS ZAHIRAH BINTI MOHD ROZIAT	Female	H1-5
9.	Johor	JXF0069SF	NG MANDY	Female	H1-5
10.	Kedah	K1428	NUR QAISARAH IRDINA BINTI AINOL AZMIL	Female	H1-6

Group 9

Assessors

Mr Rama Chendra a/l Govindasamy
Ms Azura binti Majid

Facilitators Nik Hazeeq
Dhiya Farhanah
Secretariat Norman Widad

No.	State	Index No.	Name	Gender	Dorm
1.	W.P.	W1793	SOLLEH AQLAN BIN SOLLEH ALDZAR	Male	B2
2.	W.P.	W0312	AHMAD SHARIF AHMAD ZULQARNAIN	Male	B2
3.	Selangor	B1556	LUQMAN HAKIM B ANNUAR FAISAL	Male	B2
4.	Selangor	BYK0797SF	SHASMEEN LEIA MAISARA BINTI ZULKARNAIN POERWAN SETYAWAN	Female	H1-6
5.	W.P.	WYK0408SF	ARISYA INSYIRAAH BINTI ABD WAHAB	Female	H1-6
6.	Johor	J0376	NURUL DHANIYA BATRISYIA	Female	H1-6
7.	W.P.	W1085	TENGKU ANGGUN DEANDRA BT TENGKU SHAFIZ-RULLAH	Female	H1-6
8.	Selangor	BYK1529SF	IMAN HARIS BIN AHMAD FAIZ	Male	B2
9.	Selangor	BYK0025SF	MUHAMMAD FARISH RAFAEL BIN REZAL	Male	B2
10.	Selangor	BYD1741SF	LUQMAN NUL-HAKIM BIN MOHAMAAD AIDI AMIN	Male	B1

Group 10

Assessors

Mr Mohd Naqiudin bin Che Ibrahim
Mdm Hanan binti Mohammad Ballia

Facilitators Roshan James
Dhafina Azra
Secretariat Athena Siow

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	B0559	MUHAMMAD DANIAL AFIQ BIN MOHD KHAIRUL AMRI	Male	B2
2.	Selangor	BYK1482SF	MUHAMMAD RAZIQ BIN AZWAN	Male	B2
3.	Selangor	BYK1230SF	FARDEEN ASHAR BIN AHMAD FUAD	Male	B2
4.	Selangor	B0567	SYAZA SAFIYYAH BINTI SAID MUHAMAD KHALIL	Female	H1-6
5.	Selangor	B0874	SITI NURSABRINA BT MOHD AFFENDI	Female	H1-6
6.	Selangor	B0140	'AISHAH BINTI AMIR	Female	H1-6
7.	Selangor	BYK0986SF	NUR FASHA DINA SHAHRUL MUZAMMIR	Female	H1-6
8.	Selangor	B1199	MUHAMMAD LUQMAN HAQEEM BIN MOHD FAISAL	Male	B2
9.	Selangor	B1679	AMER FARHAN BIN FARIQ	Male	B2
10.	Selangor	BYD1547SF	NUR IRDARISSA BINTI KHAIRUL FAIZI	Female	

Group 11

Assessors

Mdm Rogayah binti Ghozi
Mr Salleh bin Hashim

Facilitators Mohamed Nabil
Alia Syahirah
Secretariat Muhammad Imran Iman

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	B0564	MUHAMMAD AMIR BIN AZMI	Male	B2
2.	Terengganu	T0259	MUHAMMAD ADIF ADAM BIN WAHAB	Male	B2
3.	Selangor	BYK1310SF	AFFAN BENYAMIN BIN MOHD AZAHARI	Male	C1
4.	Selangor	BYK1624SF	MUHAMMAD KHAALIF ADRUCE BIN ZULHASMI	Male	C1
5.	Johor	J0971	PARVISHAH A/P CHENNA GOUNDER	Female	H1-7
6.	Johor	J1051	JENELL CHAN ZI XIN	Female	H1-7
7.	Johor	JYK0702SF	ANIS NURAFRINA BINTI AESROL AZIZIE	Female	H1-7
8.	Selangor	BYK0175SF	KHALISA FAQIHAH BINTI KHAIRUL ZAKI	Female	H1-7
9.	Selangor	BYK0113SF	AHMAD THAQIF HAFEEZY BIN AHMAD HAFEEZ	Male	C1
10.	Selangor	BYK0500SF	MUHAMMAD WILDAN HAIKAL BIN MOHD EZANI	Male	C1

Group 12

Assessors

Mdm Siti Faridah Hanim binti Yaakob
Mr Muhammad Hanas bin Shafie

Facilitators Wan Muhammad Aiman
Aina Batrisya
Secretariat Haikal Akhyar

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	B0207	PUTERA DAMEER UMAER BIN IMRAN	Male	C1
2.	Selangor	B1746	PUTERA DARWISH UQAEL BIN IMRAN SHAH	Male	C1
3.	Selangor	BYK0303SF	MUHAMMAD ASHRAF BIN RUHAIZAL	Male	C1
4.	Selangor	B1546	AERIKA ELAIZA BINTI AZARUDDIN	Female	H1-7
5.	Selangor	B1219	IMAN NUR BATRISYIA ZAQIERAH BINTI ABDUL RAHMAN	Female	H1-7
6.	Selangor	BYK1502SF	KHAIRAH MAISARAH BINTI MUHD AMRY	Female	H1-7
7.	W.P.	WYK0297SF	MUHAMMAD ALIUDDIN GAPREE BIN ABDULLAH	Female	H1-7
8.	W.P.	WYK1617SF	MAYA BINTI HANAFI	Female	H1-7
9.	W.P.	WXP0531SF	MARYAM ZAHRA BT FAISAL	Female	H1-7
10.	W.P.	WXP1180SF	GENEVIEVE ELIZABETH ANAK GRIPPIN	Female	H1-8

Group 13

Assessors

Mr Azmi bin Muhammad
Mdm Norzuikhawani binti Zulkifli

Facilitators Azfarul Azizi
Nur Qistina Afiqah
Secretariat Afrina Asma

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	B0125	AMEERUL ZARIF BIN ZAFRI	Male	C1
2.	Selangor	BYK0663SF	MUHAMMAD AMIR HAIQAL BIN RIDZUAN	Male	C1
3.	Melaka	MYK1710SF	HADIF ZAKWAN BIN HELMI	Male	C1
4.	Selangor	B1801	SARA DAMIA BT NORAFFENDEE	Female	H1-8
5.	W.P.	W0517	NABILAH ALYA ROSLI	Female	H1-8
6.	W.P.	WYK1394SF	JIA KHAN BT MUHAMMAD RAMALL	Female	H1-8
7.	W.P.	WYK1089SF	ATIQAH SHAHRUL SUFIYYAH BINTI MOHD SHAHRUL	Female	H1-8
8.	Pahang	CYK0840SF	NURUL HIDAYAH BINTI ZAINI	Female	H1-8
9.	W.P.	WYK0148SF	MUHAMMAD ALAMGIR MUHSIN BIN MOHD AZHAR	Male	C1
10.	N. Sembilan	NYD1175SF	QISTINA BATRISYIA BINTI DAHRI	Female	F1

Group 14

Assessors

Ms Nur Aishah binti Mohd Dilif
Mr Muhammad ‘Izzudden bin Zawawi

Facilitators Arman Thaqif
Yasmin Ahmad
Secretariat Alya Kalisya

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYK0123	ALI IMRAN BIN HISHAM TALIB	Male	E1
2.	Selangor	BYK0742	ADAM AIRELL BIN AZIZUL	Male	E1
3.	Selangor	BYK0997	AHMAD HAFIY RUZAIN BIN AHMAD DZULFIKRY	Male	E1
4.	Selangor	BYK0759	MUHAMMAD DHIYA ISKANDAR BIN MUHAMMAD AFFANDI	Male	E1
5.	Selangor	BYK1187	SULAIMAN ZAFIR BIN NUREZALI	Male	E1
6.	Selangor	BYK0615	NUR ALYA MAISARAH BINTI ERNO ZAN	Female	F3
7.	Johor	JYK1574	DANIA KIRANA BINTI NOR RAHMAT	Female	F3
8.	W.P.	WYK0575	SOFEA ZYRA BINTI BEN IRWAN SAMUEL	Female	F3
9.	W.P.	WYK0006	ADEENA SALIMEE BINTI ILHAN SALIMEE	Female	F3
10.	Sarawak	QYK1026	AZRIN SURAYA BINTI MOHD FAUZI	Female	F3

Group 15

Assessors

Mdm Noor Farah'een binti Abdul Hamid
Mr Ng Kim Suai

Facilitators Farid Ammar
Adlin Nabilah
Secretariat Nia Katarina

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYK0918	AHMAD RAYYAN AZRA BIN MOHD RAZIF	Male	E1
2.	Selangor	BYK0730	MUHAMMAD SHAHMI AMMAR BIN TAJUL AZALI	Male	E1
3.	P. Pinang	PYK0853	MUHAMMAD IKMAL BIN MUHAMMAD SUHAIRI	Male	E1
4.	Selangor	BYK1452	AMIR ISKANDAR BIN AMIRUL AFIAN	Male	E1
5.	Selangor	BYK0041	NUR SYUHADA BINTI IZRIN	Female	F3
6.	Selangor	BYK1667	SOFIA BINTI UMAR RIDZUAN	Female	F3
7.	Perak	AYK1641	SRI NATCHATRA A/P ANANDA	Female	F3
8.	Selangor	BYK0222	NYLA SAFIYYAH BINTI MOHAMMED AMIN	Female	F3
9.	Selangor	BYK1023	NIK ERINA AISLINN FATHI BINTI NIK HASBI FATHI	Female	F3
10.	Melaka	MYK0276	FITRAH AMANI BINTI MOHD KHAIRUL AKMAL	Female	F3

Group 16

Assessors

Ms Nur Nazura binti Mohd Said
Mr Tan Hiang Hong

Facilitators Megat Raimi
Arianna Saiful
Secretariat Raid Danial

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYK0645	MUHAMMAD WAZIEN IDRAKI BIN MOHD HAFEZ	Male	E1
2.	W.P.	WYK0098	MUHAMMAD ZAIM HAQEEM BIN ZULMAHILAN	Male	E1
3.	Terengganu	TYK0796	MUHAMMAD AFIF IMRAN BIN SAFRUL IZANI	Male	E1
4.	Perak	AYK0553	MUHAMMAD ZAQWAN HAKIM BIN AZMAN	Male	E2
5.	W.P.	WYK0150	NUR HIBBA I'ZAAZ BINTI MOHAMMAD ASHRAF	Female	F3
6.	Selangor	BYL0496	NUR ADRIANA HYREESHA BINTI HAFISOR	Female	F3
7.	Johor	JYL0741	FAQYHAH BINTI ANUAR	Female	F3
8.	Melaka	MYL0901	ANGELINA JANE MARTINUS	Female	F4
9.	W.P.	WYL1035	NASHIRA BTE KAMAL HISHAM	Female	F4
10.	Johor	JYD1509SF	ELFA BINTI AHMAD FARIZ	Female	F1

Group 17

Assessors

Mdm Norhidayu binti Salam
Mr Kevin Chua Chye Kiong

Facilitators Hafiz Farhan
Farah Yasmin
Secretariat Izz Qhaereen

No.	State	Index No.	Name	Gender	Dorm
1.	W.P.	WYK0510	AMIR FAIZ BIN AMIRUL	Male	E2
2.	N. Sembilan	NYL0773	KHALIFF NAZIR BIN KHAIRUL FAIZ	Male	E2
3.	Selangor	BYK0525	SYAFIAH HANNAH BINTI AZLY HARANY	Female	F4
4.	P. Pinang	PYL0485	NUR AMIRA SHAHIRA BINTI RAMDZAN ALI	Female	F4
5.	Selangor	BYL1012	WAN SAMIYAH BINTI WAN MOHD FAUZIE	Female	F4
6.	Selangor	BYL1291	SARA AISYA BINTI ISMADI	Female	F4
7.	Selangor	BYK0364	ALEEF RAEMEY BIN AZUAR FARIZ	Male	E2
8.	Selangor	BYK0455	GOH YUEN KAI	Male	E2
9.	Selangor	BYL1417	IMAN NAJLA BINTI JEFRI	Female	F4
10.	Selangor	BYL1236	NUR FATHEEN SARIYAH BINTI ZEE ISWADY	Female	F4

Group 18

Assessors

Ms Catherine Sharlene Fernandez
Mr Tan Eng Hwee

Facilitators Adam Emir
Nur Zahra Natasha
Secretariat Rasyidah Khairiah

No.	State	Index No.	Name	Gender	Dorm
1.	W.P.	WYL1096	JOVANI BIN JOHARI	Male	E2
2.	Selangor	BYL1486	MUHAMMAD AINUL ZAFRAN BIN SUHAIMI	Male	E2
3.	Selangor	BYK0776	ANNA NATASHA BINTI MOHD KHAIRIL	Female	F4
4.	Selangor	BYK0456	NUR ALEESA IMAN BINTI IRWAN SHAHRIZAN	Female	F4
5.	Pahang	CYK0649	AYRA SAFIA BINTI MOHAMAD SUFFIAN	Female	F4
6.	Johor	JYK0430	AFIFAH NAJWA BINTI AHMAD NAZIR	Female	F4
7.	W.P.	WYK0052	ALIYAH AQILAH BINTI ABDUL MOHSEIN SHAH	Female	F4
8.	W.P.	WYL0063	NUR ALLYA BINTI AHMAD SAIFUDDIN	Female	F4
9.	Terengganu	TYL0012	AMAR SHAH GHAZALEE BIN MOHD RAHMAT NUGERAH GHAZALEE	Male	E2

Group 19

Assessors

Mr Tan Thwan Hoa
Mdm Nur Kamilah binti Salim Khan

Facilitators Nor Raeyn Rezqi
Nik Naili
Secretariat Karlyssa Lana

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYD0027	AHMAD AQMARUL HARRAZ BIN AZHAN	Male	C2
2.	Selangor	BYD1406	ARDY EZRAN BIN EZRAL	Male	C2
3.	W.P.	WYD1449	MUHAMMAD ADAM AKMAL BIN MOHD AKMALI	Male	C2
4.	Johor	JYD1671	MUHAMMAD AIDID ZAQUAN BIN MOHD ALI	Male	C2
5.	Johor	JYD1524	MOHAMAD HADIF BIN NOR HAFIZI	Male	C2
6.	Selangor	BYL0883YD	KAIYISAH BINTI JASRI	Female	F1
7.	Perak	AYL1339YD	SYASYA QATRUNNADA BINTI MOHD SHAMSUL	Female	F1
8.	W.P.	WYL0987YD	QISTINA BINTI MOHD JAWANA	Female	F1

Group 20

Assessors

Ms Siti Nadiah binti Mohd Isa
Mr Mussolini Magele

Facilitators Iman Haziq
Tengku Nureen
Secretariat Caelystar Valentina

No.	State	Index No.	Name	Gender	Dorm
1.	Selangor	BYD1048	SYARAFAT ALIF BIN SUHAIMI	Male	C2
2.	W.P.	WYD1530	NOOR IMAN FUADI BIN NOOR FAIDZ	Male	C2
3.	Perak	A1886YD	AMSYAR ZARIF BIN SHARUL HIZAD	Male	C2
4.	W.P.	WYL1494YD	WAN MUHAMMAD SYUKRI BIN WAN MUHAMMAD SOBRI	Male	C2
5.	Selangor	BYD1459	DAYANA BATRISYA BINTI MOHD RIZAL	Female	F1
6.	Kelantan	D1946YD	NURUL YASMIN BINTI HASLIMI	Female	F1
7.	Kelantan	D1951YD	NIK AMNA QAISARA BINTI NIK SHARIFUDDIN	Female	F1
8.	Selangor	BYL1492YD	DEWI NUR QISTYNA BINTI NASHARY	Female	F1
9.	Melaka	M2098YDe	PUTERI LILYANN CHONG BINTI MOHAMAD FUAD CHONG	Female	F1

8.0 LIST OF SECRETARIATS

NO.	TASK	NAME	CLASS	HOUSE
1	Head of Secretariat	Harith Adam bin Khairul Amri	4T	RZK
2		Nur Hanani binti Shamsul Firdaus	4A	RHM
3	Head of Facilitator	Muhammad Faiz bin Mahdzir	4A	RHM
4		Khadra binti Mohd Azrul	4J	RZK
5	Critical Thinking	Nurul Qailah binti Hashim	4I	HSN
6		Nuaim Nukman bin Mohamad Sah	4J	RZK
7	Language	Muhammad Amir Haiqal bin Ahmad Akmal	4J	RZK
8		Athena Siow	2A	RZK
9	SPATA	Hana Adleena binti Abdul Hakim	4J	HSN
		Harvynna Kaur Kler	3A	HSN
		Nurhasya binti Mahadzir	3I	HSN
		Arwena Padme Parameswaran	2J	RHM
		Puteri Qistina binti Adnan	3T	RZK
		Taqriz Aris bin Johan Aris	3G	HSN
		Muhammad Qhalif Azariq bin Sahzan	3J	RZK
		Andi Nur Qistina Rania binti Abd Jalil	2A	RHM
10	Physical Test	Norman Widad bin Nordin	4J	HSN
		Ashley Chong Ru Ping	4I	RHM
11	Programme Booklet	Caelystar Valentina Ng May Zher	3A	HSN
		Ayesha Elena Shah binti Zain Shah	4G	HSN
12	QS2 Editing	Lau Weing Xi	3R	RHM
		Muhd Adam Zachary bin Mohd Ali	2R	HSN
13	Signage	Karlyssa Lana binti Faizal	4T	HSN
14	2S	Linath Kumar a/l A. Selvakumar	3A	HSN
		Afrina Asma' Alhannah binti Azhan	3J	HSN
15	Design	Muhammad Raid Danial bin Mohd Zuraimi	4T	RZK
		Rasyidah Khairiah binti Md Raffae	4J	HSN
16	Inventory	Alya Kalisya binti Mohd Razif	4G	RZK
		Hikriz bin Hairil Nizam	4T	RZK
		Arissa Hani binti Naimi	2T	RHM
17	Photography	Salahuddin Yusuf bin Faisal	4R	HSN
		Imran Haziq bin Zainnurain	4J	RHM
		Yasmin Adhlin binti Saiful Adhli	4R	HSN
18	Food and Accomodation	Sofea binti Mohd Shan	4I	RZK
		Haikal Akhyar bin Wafi Nazrin	4T	RZK
19	Interview	Mahisha a/p Munisuaran	4I	RZK
		Muhammad Imran Iman bin Ahmad Terriudin	4A	RHM
20	Tagging	Dzuldiny Hussain bin Dzulkeflee	3J	RZK
		Izz Qhaereen Zahra binti Ibrahim	3T	HSN

9.0 LIST OF FACILITATORS

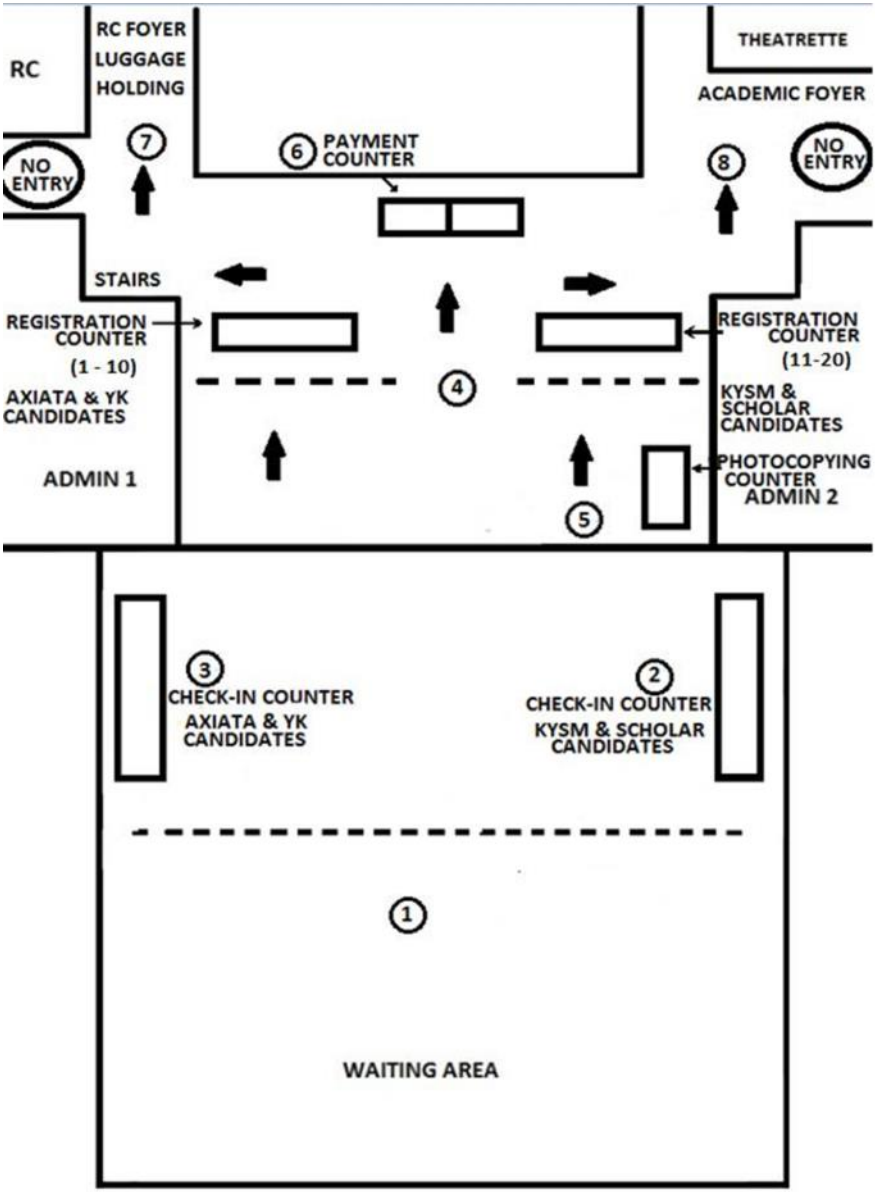
GROUP	NAME	CLASS	HOUSE
1	Zharif Airiss bin Rizwal	3 Ikhlas	RZK
	Aisya Belle binti Sulaiman	4 Amanah	HSN
	Nuaim Nukman bin Mohamad Sah (Group Secretariat)	4 Jujur	RZK
2	Muhammad Irfan bin Adlan	4 Amanah	RHM
	Wan Nurain Adriana binti Mohd Hassan	2 Gigih	RHM
	Linath Kumar a/l A. Selvakumar (Group Secretariat)	3 Amanah	HSN
3	Adam Harith bin Azam	3 Taat	HSN
	Miza Alisya binti Mohd Zameer	4 Amanah	HSN
	Ayesha Elena Shah binti Zain Shah (Group Secretariat)	4 Gigih	HSN
4	Mifzar bin Mahathir	3 Taat	RZK
	Trisha Sofeia binti Mohd Tahir	4 Jujur	HSN
	Arissa Hani binti Naimi (Group Secretariat)	2 Taat	RHM
5	Isyraf Hilman bin Zahid	4 Taat	HSN
	Amyra Alya binti Abdullah	4 Taat	HSN
	Yasmin Adhlin binti Shaiful Adhli (Group Secretariat)	4 Rajin	HSN
6	Taufiq Aris bin Johan Aris	4 Amanah	HSN
	Nadia Nur Danisha Mohd Said	3 Taat	RHM
	Lau Weing Xi (Group Secretariat)	3 Rajin	RHM
7	Muhammad Haris bin Mohd Khilmi	4 Amanah	RZK
	Nur Hielwa Layaly binti Mohd Rodzi	3 Jujur	RZK
	Nur Hanani binti Shamsul Firdaus (Group Secretariat)	4 Amanah	RHM
8	Meor Emir Iskandar bin Meor Ari Iskandar	3 Ikhlas	RHM
	Putri Safea Arisya binti Juraimi Azahar	4 Amanah	HSN
	Muhd Adam Zachary bin Mohd Ali (Group Secretariat)	2 Rajin	HSN
9	Nik Hazeeq Mirza bin Nik Muhammad Hanafi	3 Gigih	HSN
	Dhiya Farhanah binti Shahbodin	4 Amanah	RZK
	Norman Widad bin Nordin (Group Secretariat)	4 Jujur	HSN

10	Roshan James a/l Robert James	2 Amanah	HSN
	Dhafina Azra binti Aznan Ezrale	4 Taat	HSN
	Athena Siow (Group Secretariat)	2 Amanah	RZK
11	Mohamed Nabil bin Mohamed Fauzi	4 Taat	HSN
	Alia Syahirah binti Rosman	3 Taat	HSN
	Muhammad Imran Iman bin Ahmad Terrirudin (Group Secretariat)	4 Amanah	RHM
12	Wan Muhammad Aiman bin Wan Hassan	4 Amanah	RHM
	Aina Batrisya binti Hashimy	3 Taat	RZK
	Haikal Akhyar bin Wafi Nazrin (Group Secretariat)	4 Taat	RZK
13	Azfarul Azizi bin Azman	4 Jujur	RZK
	Nur Qistina Afiqah binti Shaibi	3 Rajin	HSN
	Afrina Asma' Alhannah binti Azhan (Group Secretariat)	3 Jujur	HSN
14	Arman Thaqif bin Azlan	4 Ikhlas	HSN
	Yasmin Ahmad Zulqarnain	4 Taat	RHM
	Alya Kalisya binti Mohd Razif (Group Secretariat)	4 Gigih	RZK
15	Farid Ammar bin Rosli	4 Jujur	HSN
	Adlin Nabilah Ahmad Husni	4 Rajin	HSN
	Nia Katarina binti Abdul Razak (Group Secretariat)	4 Rajin	RZK
16	Megat Raimi bin Hezree Azwan	4 Gigih	HSN
	Arianna Saiful	3 Gigih	RHM
	Muhammad Raid Danial bin Mohd Zuraimi (Group Secretariat)	4 Taat	RZK
17	Hafiz Farhan bin Mohd Nizam	4 Gigih	RZK
	Farah Yasmin binti Mohamad Nahar	4 Ikhlas	RZK
	Izz Qhaereen Zahra binti Ibrahim (Group Secretariat)	3 Taat	HSN
18	Adam Emir Haziq bin Khairul Nizam	4 Jujur	RHM
	Nur Zahra Natasha binti Norzaifizy	2 Jujur	RZK
	Rasyidah Khairiah binti Md Raffae (Group Secretariat)	4 Jujur	HSN
19	Nor Raeyn Rezqi bin Abu Zaharoff	4 Taat	RZK
	Nik Naili binti Azif	4 Amanah	HSN
	Karlyssa Lana binti Faizal (Group Secretariat)	4 Taat	HSN

20	Iman Haziq bin Ahmad Zamani	4 Jujur	RHM
	Tengku Nureen Ameera binti Tengku Saifudin	4 Ikhlas	RHM
	Caelystar Valentina Ng May Zher (Group Secretariat)	3 Amanah	HSN

10.0 REGISTRATION

10.1 Floor Plan Registration (In)

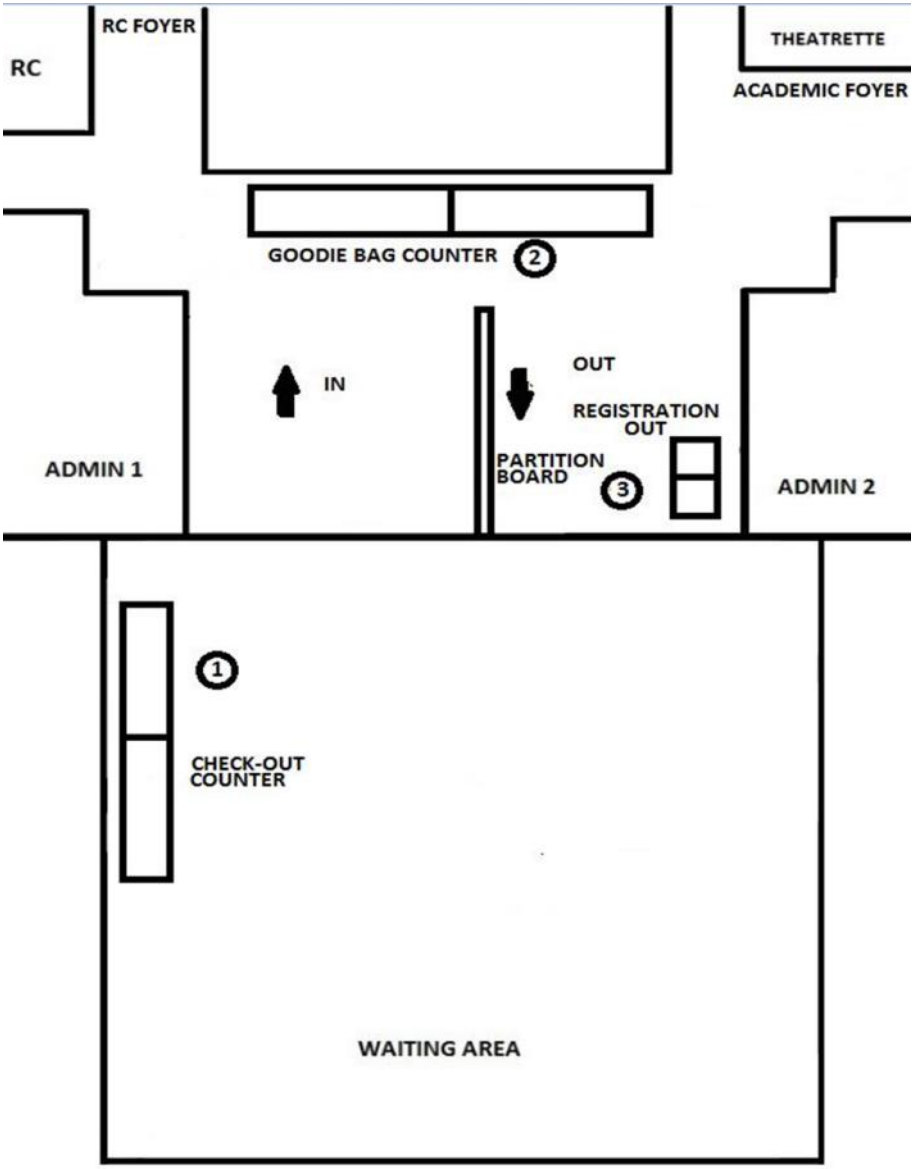


10.2 CHECKPOINT INSTRUCTION (IN)

CHECKPOINT	WORK PROCEDURE
CHECKPOINT 1 : WAITING AREA	• Parents can meet their child here for the last time before the program ends. • Parents will be at the Great Hall after meeting their child. • Candidates will be in their respective rooms after meeting their parents.
CHECKPOINT 2 : CHECK-IN COUNTER (KYS and Scholar)	• Identify the candidate and the group he/she belongs to by referring to his/her particulars in the system. • Ensure that the candidate has the following documents: - Surat kebenaran ibu bapa (Lampiran B) - Wang bayaran sebanyak RM 100.00 - Sijil-sijil aktiviti ko-kurikulum yang telah disahkan oleh Guru Besar - Salinan e-filing LHDNM yang telah disahkan oleh majikan ATAU Surat Akuan Sumpah Pendapatan bagi yang berniaga / bekerja sendiri • Direct the candidates to the registration counter according to their group. • Ensure that all valuable items of the candidates are to be kept by their parents.
CHECKPOINT 3 : CHECK-IN COUNTER (AXIATA and YK)	• Identify the candidate and the group he/she belongs to by referring to his/her particular stated in the system • Ensure that candidate has the following documents: - Surat kebenaran ibu bapa (Lampiran B) - Wang bayaran sebanyak RM 100.00 - Sijil-sijil aktiviti ko-kurikulum yang telah disahkan oleh Guru Besar - Salinan e-filing LHDNM yang telah disahkan oleh majikan ATAU Surat Akuan Sumpah Pendapatan bagi yang berniaga / bekerja sendiri • Direct the candidates to the registration counter according to their group. • Ensure that all valuable items of the candidates are to be given and kept by their parents.

CHECKPOINT 4 : REGISTRATION (IN) COUNTER	• Identify the candidate and the group he/she belongs to by referring to the coupon given. • Collect the following documents from the candidate and tick them on the checklist provided. Please add the remarks where necessary. • If the candidates have not phothostat their documents yet, direct them to the photocopying counter. • Confirm the correct spelling of the candidate's name. If it is correct, tick the corresponding box. If it needs to be edited, note down the correct name in the 'Remarks' space. The candidate should sign the document as a proof of accuracy. • Provide the candidate with his/her nametag, luggage tags, and program book. • Direct the candidates to the payment counter and remind them to collect the receipts after payment.
CHECKPOINT 5 : PHOTOCOPYING COUNTER	• Make copies of documents of the candidates. • Direct them to the registration counter. • Collect receipts after payment.
CHECKPOINT 6 : PAYMENT COUNTER	• Collect money (as stated formally) from the candidate. Make sure to cross out the candidate’s name on system once he/she has paid. • Issue a receipt upon payment. Note: Both the receiver and payee should sign on the receipt as a proof of transaction. • Ask the candidate to dismiss from the registration area.
CHECKPOINT 7 : LUGGAGE COUNTER	• Receive the luggage from the candidates (girls). • Arrange the luggage at the appropriate luggage area according to the dormitories as stated on the luggage tag. • Ask for Transportation Personal to assist in further actions.
CHECKPOINT 8 : LUGGAGE COUNTER	• Receive the luggage from the candidates (boys). • Arrange the luggage at the appropriate luggage area according to the dormitories as stated on the luggage tag. • Ask for Transportation Personal to assist in further actions.

10.3 FLOOR PLAN REGISTRATION (OUT)



10.4 Checkpoint Instructions (Out)

CHECKPOINT	WORK PROCEDURE
CHECKPOINT 1: CHECK-OUT COUNTER	1. Identify name of the candidate and group he/she belongs to. 2. Ensure the parents have signed the check-out slip of their children. 3. Restrict parents from entering the registration out area.
CHECKPOINT 2: GOODIE BAGS COUNTER	• Proceed to the goodie bags counter according to group. • Present check-out slip to collect goodie bags for candidates and parents. • Make sure to tick the students' name from the list.
CHECKPOINT 3: REGISTRATION OUT COUNTER	• Remind candidates to leave the check-out slip in the boxes provided according to groups. • Ensure that the candidates' legal guardians collect their child at the pick-up point at the car porch

11.0 GUIDELINES FOR SECRETARIATS

11.1 INTRODUCTION

Secretariats are a group of people who oversee the handling of the paper works and the flow of the event before and during the Residence-Based Selection. The secretariats are the key component in making every edition of Residence-Based Selection a success.

11.2 OBJECTIVES

11.2.1 To ensure all the paper works and details of every student are prepared before the event.

11.2.2 To make the job of the facilitators and assessors smooth during the Residence- Based Selection.

11.2.3 Helping the management to choose the qualified students to enter the school.

11.3 PROCEDURES

11.3.1 BEFORE THE EVENT

11.3.1.1 Sorting out the students according to scholars and states

11.3.1.2 Design the shirt, goodies bag and labelling for the event.

11.3.1.3 Prepare all the forms needed for the students and assessors.

11.3.1.4 Planning the flow of the event.

11.3.1.5 Planning the working committee to ensure the process of working is smooth

11.3.2 DURING THE EVENT

11.3.2.1 Provide the facilitators and assessors with forms needed to evaluate the students.

11.3.2.2 Key in the data received from the forms.

11.3.2.4 Link with assessors to obtain data of the students.

11.3.2.5 In-Charge of QS2 session throughout the whole program for students to be evaluated from.

11.3.2.6 Maintain the program flow for the whole Residence-Based Selection.

11.3.2.7 Give instructions to facilitators and assessors regarding their duties throughout the program.

11.3.3 AFTER THE EVENT

11.3.3.1 Post-mortems shall be done after all candidates have checked out.

11.3.3.2 Final evaluation and assessment of the candidates should be conducted by the facilitators and assessors during the Anchoring & Debriefing session on the last day of RBS.

11.3.3.3 Facilitators and Secretariats must ensure the school compound is neat and tidy after the RBS has been conducted.

11.4 ATTIRE

11.4.1 School Uniform (during Registration & Checking In of Candidates)

11.4.2 Prep Attire with school shoes (no sandals are allowed during dinner) T-shirts with KYS logo (Saturday On, Rahman 16, Razak 16, Hussein 16, Rahman 17, Razak 17, Hussein 17, Rahman 18, Razak 18, Hussein 18, RBS 18) with long track bottom and 70% white sports shoes

11.4.3 Casual clothing can be worn during Performance Night

11.4.4 Only collared shirts that cover the collarbone are allowed.

11.4.5 No skinny jeans or coloured jeans. (Only blue, straight-cut jeans are allowed)

11.4.6 Tags are to be worn at all times

11.5 OBLIGATIONS AT THE HEAD QUARTERS

11.5.1 Secretariats are not allowed to bring food and drinks into headquarters.

11.5.2 Watching movies and playing games are not allowed except during break.

11.5.3 Headquarters need to be kept tidy at all times.

11.6 RULES AND REGULATIONS FOR SECRETARIATS

a) Only secretariats, the head of facilitators, teachers and the Chief Operating Officer are allowed to be in the Operation Room.

b) Secretariats are not allowed to eat or drink in the Operation Room.

c) Secretariats are not allowed to misuse, wreck, tear, dirty or stain any item that belongs in the Resource Centre.

d) Secretariats are to keep noise to a minimum. If they are noisy to a point they are disrupting other secretariats at work, they can be asked to leave the Operation Room.

e) To make sure the environment of the Operation Room is comfortable, these following things are not allowed:

f) Talking or making noise.

g) Drinking or eating.

h) Throwing garbage everywhere.

i) All secretariats must follow the proper clothing etiquette.

j) Slippers are absolutely not allowed in the Operation Room.

k) The use of illegal items is absolutely prohibited in the Operation Room.

l) Secretariats are not allowed to spark distress amongst other secretariats in the Operation Room.

m) Secretariats are only allowed to do leisure activities such as watching movies, sleeping, etc. If the secretariat has finished their assigned work.

n) The Operation room must be kept neat and tidy at all times.

o) Ensure personal belongings are arranged in the Discussion Room before leaving the Headquarters.

12.0 GUIDELINES FOR FACILITATORS

12.1 INTRODUCTION

12.1.1 A facilitator is someone who helps a group of people understand their common objectives and assists them to plan to achieve them without taking a particular position in the discussion.

12.1.2 A Residence-Based Selection (RBS) facilitator plans, guides and manages respective groups to ensure that the group's objectives are met effectively, with clear thinking, good participation and full involvement from the RBS candidates.

12.2 OBJECTIVE

12.2.1 To assist candidates when facing any difficulties and enquiry during the whole programme.

12.2.1.1 Difficulties and enquiry that may occur include getting caught in a fever, loss of belongings and facing homesickness.

12.2.2 To help assessors when evaluating candidates inside as well as outside of interview and Quality Student Search (QS2) sessions.

12.2.3 This helps the assessors to evaluate the candidates not only their character as portrayed in front of assessors, whereas the candidates' behaviour and interpersonal skills.

12.3 PROCEDURE AS A FACILITATOR

12.3.1 BEFORE RESIDENCE-BASED SELECTION

12.3.1.1 Facilitators are to prepare a performance for the Performance Night during one of the nights of RBS.

12.3.2 DURING REGISTRATION/CHECK-IN

i) Greet parents and welcome the candidates with open arms.

ii) Ensure candidates bring along acquired documents (such as participation certificates and etc.) before parting with parents.

iii) Luggage is to be checked in and each baggage must be labelled with the luggage tags provided.

12.3.3 DURING RESIDENCE-BASED SELECTION

12.3.3.1 GENERAL PROCEDURE

i) Facilitators must always be at scheduled venues before candidates arrive.

ii) No nicknames and houses can be mentioned to the candidates.

iii) Must always assist candidates wherever activities are held and wherever they go. (Includes: guiding the students to go to the toilet)

iv) Ensuring candidates are not late for any activities including daily meals, Jemaah prayers at the Surau, and activities throughout the whole programme.

v) Ensure that either one of the facilitators of each group must take clip boards, Assessment Forms, Interpersonal Character Evaluator (ICE) Forms and Diary Reflection Forms at required times.

- Clip boards and Assessment Forms are prepared by the secretariats at the RBS Headquarters before every session.
- When filling in ICE Forms, facilitators are to help the assessors evaluate the candidates.
- Diary Reflection Forms are to be filled up by candidates on their own.

12.3.3.2 AT THE DINING HALL

i) Ensure candidates sit with their respective group mates at assigned tables.

ii) Boys must tuck in their shirts.

iii) Girls must tie up their hair neatly.

iv) Only collared shirts, long track bottoms, baju Melayu/ kurung, corporate leather shoes and sports shoes are allowed. (No slippers and round-collared shirts in the dining hall)

12.3.3.3 AT THE SURAU

i) Non-Muslims are to proceed to the dining hall when prayers are ongoing.

ii) Candidates and facilitators must perform their Jemaah prayers at the Surau (including girls staying at the girls' dormitories; no prayers should be done at the Musollah)

iii) Female RBS Candidates may leave their 'telekung' at the Surau. (However, facilitators must ensure the candidates' 'telekung' or bags are arranged neatly and no valuable belongings are kept at the Surau)

12.3.3.4 AT THE DORMITORIES

i) Each dormitory must have at least ONE facilitator-in-charge to take care of the candidates.

ii) Candidates must always lock their lockers as security precaution.

iii) Facilitators must do wake up calls, led by facilitator-on-duty.

iv) Facilitators of each dorm must always head count the RBS Candidates in respective dorms before leaving the dormitories at all times.

v) During lights off:

a. Facilitators are NOT allowed to sleep in other dormitories
b. Facilitators are NOT allowed to watch movies/ play games
c. Facilitators must ensure candidates are asleep at respective beds by lights off

12.3.2.5 DURING INTERVIEW & MEDICAL CHECK-UP SESSION

i) Facilitators must make sure candidates are dressed at their best for the interview and do not come in late for their sessions.

ii) Medical Check-Ups are conducted at the sickbay for all students in a certain period of time.

12.3.4 AFTER RESIDENCE-BASED SELECTION

12.3.4.1 Post-mortems shall be done after all candidates have checked out.

12.3.4.2 Final evaluation and assessment of the candidates should be conducted by the facilitators and assessors during the Anchoring & Debriefing session on the last day of RBS.

12.3.4.3 Facilitators and Secretariats must ensure the school compound is neat and tidy after the RBS has been conducted.

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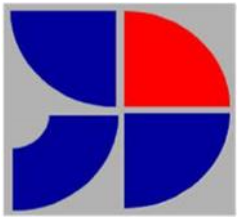
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12.4.5 Tags are to be worn at all times

12.5 LETTER OF UNDERTAKING



LETTER OF UNDERTAKING

STUDENT'S NAME:……..

REGISTRATION NUMBER: ….……

I/C: ……

I, as the name mentioned above, have already read and understood all the responsibilities and procedures as a **secretariat/ facilitator** for "Residence-Based Selection" of Kolej Yayasan Saad stipulated in the terms and conditions stated below.

I hereby declare and pledge to comply with all the procedures and responsibilities. I also understand that I could be penalized if I were to violate any of the rules set by the school.

Student's signature,

…….

Date: ……..

Head of Facilitator's signature:

……

( )

Date: ……...

Head of Facilitator's signature:

……..

( )

Date: ……...

12.6 RULES AND REGULATIONS FOR FACILITATORS

1. Facilitators are not allowed to sleep at other dormitories.
2. Facilitators are to be cheery and helpful to the RBS Candidates throughout the programme.
3. Facilitators are to maintain self-discipline and etiquette in front of the candidates at all times.
4. Facilitators must follow instructions as careful as possible to ensure the flow of the whole Residence-Based Selection Program.
5. Facilitators must always wear the assigned choice of clothes.
6. Usage of nicknames amongst the facilitators and secretariats
7. Influencing the candidates to be inclined to a certain house.
8. Disgracing the KYS name and any individuals.
9. Act of any form of bully and ragging towards other secretariats, facilitators or candidates.
10. Usage of foul language and showing bad exemplary to the candidates
11. Being late or absent for any activities (including meals).
12. Trespassing into the Operation Room any time during the whole program.